

18th Finance Learning Forum Learning Forum Concept Note

11 August 2016

at DIAKONIA Center (ICF/KSSA Building)

I. Introduction

As the longest established membership organization in Cambodia, the Cooperation Committee for Cambodia (CCC) has played a unique role since 1990 in strengthening the cooperation, professionalism, accountability, governance, and development effectiveness of the Civil Society Organizations (CSOs) that are working across diverse sectors in Cambodia.

Responding to its Governance Hub Program (GHP) for 2014 – 2018 and to achieve clear goal which is for a strong and capable civil society, cooperative and responsive to Cambodia's development challenges, CCC offers a range of capacity development and learning opportunities for NGO staff to influence their thinking and practices and to deliver high quality services appropriately respond to the true needs of those CSOs. Therefore, various Learning Forums has been organized by CCC focusing on Monitoring and Evaluation (M & E), Human Resource Management (HRM), Information and Communications Technology (ICT) and Finance learning forum.

The Finance Learning Forum has established since 2009 with a continuous strategic and technical advice from a dynamic finance working group formed by finance professionals and practitioners of CCC members and non-members. The overall objectives of finance learning forum is to *1) stimulate action learning to transform knowledge; skills and experiences of individual people and organizations into a community of practices for a betterment of NGO community in Cambodia in the field of finance and 2) build a strong network among finance practitioners and professionals for ongoing learning on finance matters and issues related.*

To keep responding to the needs of the NGO community and to be ready to deal with the possible issue related to fraud that will lead to corruption, and in order to strengthen the NGO governance in Cambodia, Finance Working Group decided to choose **the Anti-corruption focus on fraud management** to be the main topic for the 18th Finance Learning Forum in 2016.

The 18th Finance Learning Forum is designed for Finance practitioners who come from member and non-member organizations of CCC. This event will be full-day conducted on 11 August 2016 at DIAKONIA Center (ICF/KSSA Building) with specific objectives, expected outputs, and agenda as below:

Partnerships for Sustainable Development in Cambodia

www.ccc-cambodia.org info@ccc-cambodia.org

T +855 (0)23 214 152

F +855 (0)23 216 009

#9-11, Street. 476,
Toul Tompoung 1, Chamkamorn
P.O. Box 885, Phnom Penh,
Cambodia.

II. Objectives of the forum

- To inform the participants of the common forms of corruption & fraud.
- To refresh knowledge and understanding of the participants about fraud cases.
- To help participants strengthen their organization's internal control system and sound financial management which are robust in preventing fraud.
- To create a learning and sharing environment and build a stronger network of finance practitioners among CSOs community.

III. Expected outputs

- Participants will be aware more about the Common form of corruption and fraud.
- Participants will have better understanding on fraud identification and fraud management.
- Participants will gain more knowledge on how to strengthen good governance in own organization.
- Participants will have more chance to learn, share, and build up more relationship among people who have same interest from similar fields.

VI. Target Participants

This finance learning forum is offered to a maximum of 120 participants from CCC members and non-member organizations who are finance practitioners and professionals. Each participant should be assigned by the senior management of their organization and committed to apply what has been learned from the forum to their organization. Participants from non-CCC member are welcomed but are subjected to pay attendance fee as stated in the CCC Policy on Capacity Development and Learning Services as a contribution to support the forum's logistic arrangement.

V. Detailed Agenda

Time	Key Contents	Resource persons
07:30-08:00	Registration	CCC Team Khorn Bunthong , Head of Operations, CCC
08:00-08:10	Welcome and Introduction of the forum objectives	
08:10-08:25	Opening remarks	
08:25-09:00	Session1: Review learning points from previous Finance learning forum	Ms. KEN Sopheap , Finance Working Group of CCC and Finance and Admin Manager, Cambodia Office Heinrich Böll Stiftung.
09:00-10:00	Session 2: Anti-corruption focus on fraud management 1. Common form of corruption. 2. Common form of fraud. Group discussion (Case fraud).	Mr. Sun Long , Director of Operations of Transparency International Cambodia.
10:00-10:15	Coffee Break	

10:15-12:00	Continue - Group discussion and presentation.	
12:00-01:30	Lunch Break	
01:30-03:00	3. Mechanism for preventing fraud. 4. Fraud detection 5. Whistle blowing. Exercise fraud risk register	
03:00-03:15	Coffee Break	
03:15-4:30	6. Action to deal with fraud case	
4:30-04:40	Discussion by table on the next topics and forum evaluation.	CCC Team
04:40 – 4:50	Conclusion and closing	Mr. Ok Libounna , Finance Working Group of CCC and Finance Manager of CWS.

Note: CCC reserves the rights to change the agenda based on the availability of the speakers and time constraints.