MEMORANDUM

Date: 03 November 2027

To: CCC Members

Subject: Vacant Seats on the CCC Executive Committee (EXCOM) for Term 2027-2028

Dear CCC members,

On behalf of the Executive Committee and Management of CCC, I would like to inform you that there are **three (3) vacant seats** on the CCC Executive Committee (EXCOM) for the **2027-2028 term**, with the possibility of an extension for an additional term **2029-2030**.

We would like to invite all CCC member organizations to submit nominations for these positions. Nominees may be either **Executive Directors** or **senior management staff** from your respective organizations.

For your review and consideration, please find below the proposed timeline and process for the EXCOM election and recruitment process:

Stage	Timeline	Output
Call for Nominations	03 November – 04 December 2026	Nominations received and confirmed.
Announcement of Nominated Candidates and Launch of E-Voting	08 December 2026 – 05 January 2027	Nominated candidates are announced to all CCC member organizations. A minimum of 50% plus one of CCC members must cast their votes.
Announcement of E-Voting Results	08 January 2027	The elected CCC EXCOM members are announced and communicated to all CCC member organizations via email.
Orientation Meeting for Newly Elected EXCOM Members	15 January 2027	Newly elected CCC EXCOM members understand their roles, responsibilities, and governance functions within CCC.

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Introduction of New EXCOM Members to CCC Member Organizations	During the CCC Annual General Meeting (AGM) (Tentatively scheduled for March 2027)	Newly elected CCC EXCOM members are formally introduced to all CCC member organizations in person during the AGM event.

For the nomination, please complete and sign the nomination form and send it along with the current CV to **saorn.ou@ccc-cambodia.org** by 04 December 2026.

Thank you for your continuous support to CCC's vision and mission.

In solidarity,

Mr. Keng Bunchhoeuth

Chairperson of CCC's EXCOM

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