

## Concept Note of The 40<sup>th</sup> Human Resource Management Learning Forum

### “Change Management”

27 August 2020, 9:30 am – 12:00 pm

Virtual Platform through Google Meet

#### I. Introduction

To respond to the needs of NGOs/Associations' Capacity Development and join the prevention and protection to the spread of Covid-19 through implementing the Cambodian Government's Instructions and Advisories, CCC will conduct the **40<sup>th</sup> virtual platform of Human Resource Management Learning Forum on Change Management** through Google Meet.

As the largest membership-based platform for Non-Governmental Organizations (NGOs) in Cambodia, by December 2019, the Cooperation Committee for Cambodia (CCC) has 208 International and Local NGOs as members and other networking with NGOs and Associations in 15 provinces, working on different development sectors in the country.

#### II. Objectives of the Learning Forum

- To increase the knowledge of the Change Management
- To build up more network and relationship among HRM practitioners and professionals for ongoing learning related HRM issues.

#### III. Expected outputs

- Participants will be aware of the Change Management concept
- Participants will better understanding on the planning and implementation of the Change Management
- Participants will have enhance online network of HRM's practitioners and professionals.

#### IV. Target Participants

This HRM Virtual Learning Forum is offered to participants from NGOs/Associations who are HRM **practitioners and professionals**.

- There are 2 available seats per NGO who are CCC members and 1 seat per NGO who are non-CCC members.
- It is conducted by Khmer language and free of charge.

## VI. Detailed Agenda

Time	Key Contents	Resource persons
09:00-09:30	Online registration to join the learning forum	○ CCC Team
09:30-09:35	Introduction objectives of learning forum and general announcements	<b>Mr. Sok Neng</b> Learning Specialist, CCC
09:35-09:45	Welcome and Opening Remarks	<b>Mr. Sin Sokhdom</b> Head of Operations, CCC
09:45-10:15	<b>Session 1: Presentation Of Change Management</b> - Planning	<b>Speaker:</b> <b>Mr. Un Cheyrith</b> HR Manager, Samaritan's Purse and HR WG member <b>Dr. Pen Sharak Pheap</b> Director General, 5P Up2date and HRWG member
10:15-11:10	<b>Session 2: Presentation Of Change Management</b> - Implementation	<b>Speaker:</b> <b>Ms. Seng Sothla,</b> HR,Adm and IT Manager, WWF-Cambodia and HR WG members <b>Mr. Mr. Pheap Mono,</b> Country People, VSO, and HR WG members
11:10-11:50	<b>Session 3: Practical Sharing and Discussion</b> - Questions and Answers	<b>Speaker:</b> <b>Mr. Lay Chhun, HR Manager, iDE Cambodia, and</b> <b>HR WG members</b>
11:50-12:00	<b>Closing the event</b>	Representative of HR WG members

**Note:** CCC reserves the rights to change the agenda based on the availability of the speakers and time constraints.