The Agenda for
Voluntary Groups Annual Reflection/Voluntary Day to Promote the Professional Practices to improve the quality services of CSO in Cambodia
17 November 2017, 8:00am-12:00pm
Diakonia Center, Phnom Penh

I. Introduction

The Cooperation Committee for Cambodia (CCC), longest established membership based organization with 170 local and international NGOs/Associations operating in Cambodia, has been playing a unique role since 1990 in strengthening the cooperation, professionalism, accountability, governance, and development effectiveness of the Civil Society Organizations (CSOs) that are working across diverse sectors in Cambodia.

In Phase 3 of CCC's Governance Hub Program (GHP 2017-2021), we promote a strong and capable civil society, cooperating and responsive to Cambodia's development challenges. The GHP's goals are 1) enhanced effectiveness and impact of civil society organizations (CSOs), and 2) improved enabling environment for CSOs. Responding to its goals CCC offers a range of activities to it members and target audience to influence their thinking and practices and their deliver high quality services appropriately respond to the true needs of the CSOs.
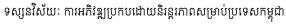
Based on the results of the annual members satisfaction survey on CCC's services showed that the interventions of CCC for its members and target audiences are still highly relevant and responsive to their contemporary needs with high satisfactory level. The quality services of CCC were made possible through active supports and contributions from at least 11 well-established voluntary groups that provide leadership, management oversight, as well as technical supports to different type of the services/activities. Those voluntary groups are: Executive Committee (EXCOM), Steering Committee for Local NGOs governance (SC), Research Advisory Board (RAB), Information Communication Technology Working Group (ICTWG), Financial Management Working Group (FMWG), Human Resource Working Group (HRWG), Monitoring and Evaluation Working Group (M&E), Governance Professional Practice Working Group (GPPWG), NGO Code Compliance Committee (NCCC), Taxation Working Group, and Community Based Organization Working Group (CBOWG).
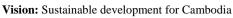
Objectives:

- To express thanks giving and appreciation to the voluntary groups for their contribution to improve the quality services of CSOs in Cambodia

- To reflect of the CCC and voluntary groups performance for future improvement of the CCC services

- To build stronger relationship and networking among the voluntary groups of CCC

Detail Agenda:

Time	Key Contents	Resource persons
08:00-08:30	Registration	**Ms. Keo Mara,** Learning Specialist
08:30-08:40	National Anthem and Introduction of the workshop objectives	Ms. **Kao Peou Leakhena**, CBO specialist
08:40-08:55	Opening remarks	**Mr. Soeung Saroeun, Executive Director, CCC**
08:55-9:20	**Session 1:** Governance Hub Program(GHP) and its Achievements	**Dr. El Sotheary**, Head of Program, CCC
09:20-09:35	**Session 2:** Introduce voluntary group (introduce and	*Ms. Sin Putheary,* Head of Communications and Membership Development (HCMD)

Time	Key Contents	Resource persons
	video)	
09:35-10:00	*Group photo and Coffee break*	**Ms. Y Sophany, ICT specialist and All**
10:00-10:45	**Session 3:** Thanks giving and Appreciation letters for individuals and institutions of each group	**Senior Management Team of** CCC **Mr. Soeung Saroeun**, Executive Director **Ms. Sin Putheary**, Head of Communications and Membership Development **Dr. El Sotheary**, Head of Program **Mr. Khorn Bunthong**, Head of Operations
10:45-11:50	**Session 4:** • Group reflection of voluntary WGs (Commitment and participation, Design and Delivery) + discuss on way forward • Wrap up the results	*Moderator by Mr. Khorn Bunthong, Head of Operation, CCC* *Small:* • Governance and Professional Practices (GPP) Team • Business Capacity Development (BCD) Team • Communications and Membership Development (CMD) Team
11:50-12:00	Conclusion and Closing	**Mr. Soeung Saroeun, Executive Director, CCC**
12:00	*Lunch Time and build relationships*	*All*

Note: CCC reserves the rights to alter the agenda based on the availability of the speakers and time constraints.