

ICT Learning Forum

Concept Note

29th August 2014

At DI Office, Phnom Penh

I. Introduction

As the longest established membership organization in Cambodia, the Cooperation Committee for Cambodia (CCC) has been playing a unique role since 1990 in strengthening the cooperation, professionalism, accountability, governance, and development effectiveness of the Civil Society Organizations (CSOs) that are working across diverse sectors in Cambodia.

CCC delivers its mission and mandate through a five-year program entitled “Governance Hub Program (GHP)” for 2014–2018, aiming at building a more cohesive, accountable, transparent NGO sectors, contributing more effectively to the development of Cambodia. GHP focuses on three interconnected components: 1) Governance & Professional Practices (GPP) 2) Research, Learning and Development (RLD) and 3) Coalition Building, Advocacy and Networking (CAN).

Responding to its vision which is for a strong and capable civil society, cooperative and responsive to Cambodia’s development challenges, CCC offers a range of capacity development and learning opportunities for NGO staff to influence their thinking and practices and to deliver high quality services appropriately respond to the true needs of those CSO.

One of many activities of the component 2 is to conduct various learning forums for CCC members such as Human Resource Management (HRM), Monitoring and Evaluation (M &E), Information Communication Technology (ICT) and Finance Management forum.

The ICT Learning Forum has been conducted since 2010 and facilitated by CCC with technical support from Cambodia IT Association (CITA) and ICT Working Group Members who are ICT professionals and practitioners of CCC member organizations and private company in Cambodia.

The overall objectives of ICT learning forum is to *1) stimulate action learning to transform knowledge; skills and experiences of individual people and organizations into a community of practices for a betterment of NGO community in Cambodia in the field of ICT and 2) build a strong network among ICT practitioners and professionals for ongoing learning on ICT matters and related issues and 3) to develop programming for facilitating NGO related works such as financial management, human resource management, and monitoring and evaluation.*

To continually respond to the needs of the NGO community for good practice within the NGOs, in 2014 CCC will host two full days of ICT learning forums for member and nonmember organizations; which the first forum was conducted on 27th February 2014 and the **second ICT learning forum will be held on 29th August 2014** which is co-organized by USAID's Cambodia Development Innovations Project.

Promoting NGO Solidarity and Cooperation Since 1990

The ICT learning forum will be focused on some objectives with some expected outcomes by follow the key agenda as below:

II. Objectives of the forum

- Enhance more understanding on basic security and privacy for work and personal.
- Share and discuss practical application on how to secure your data via cloud and privacy.
- Illustrate two-factor authentications help protect your login for IT Admin.
- Build up more network and relationship among ICT practitioners and professionals to expand their learning insight in the area of ICT

III. Expected outputs:

- Participants have a better understood and deeply discussed on application on how to secure your data via cloud for work and personal
- Participants have widely understood about how can two-factor authentications help protect your login for IT Admin.
- Participants have actively involved in class activity and shared knowledge and experience related to ICT.
- Participants have enhanced network of ICT/IT practitioners and professionals to expand their learning insight in the area of ICT.

VI. Target Participants

This ICT learning forum is offered to a maximum of 120 participants from CCC members and nonmember organizations who are communication and/or ICT practitioners and professionals. Each participant should be assigned by the senior management of their organization and committed to apply what has been learned from the forum for their organization. Participants from non-CCC member are welcomed but are subjected to pay attendance fee as stated in the CCC Policy on Capacity Development and Learning Services as a contribution to support the forum's logistic arrangement.

V. Detailed Agendas

Time	Key Contents	Resource persons
07:30-08:00	Registration	Miss. Chhorm Chakriya , Research Officer
08:00-08:10	Welcome and introduction of the forum objectives	Mr. Lim Sokly , Learning Specialist, CCC
08:10-08:20	Opening and welcome remarks	Dr. El Sotheary (Ms) , Head of Program. Mr. Samuel Ng , Innovations Advisor of Development Innovations.
08:20-08:40	<i>Session1: Review learning points from previous ICT learning forum:</i> - <i>What did you learn from the first ICT forum?</i> - <i>What did you apply in your organization from the first forum?</i> - <i>What are lessons learned from your application?</i>	Mr. Eng Sophara , IT Specialist, CCC
08:40-10:00	<i>Basic Security and Privacy for Work and Personal</i>	

	<p><u>Session 2:</u> <i>Cloud Data Backup</i></p> <ul style="list-style-type: none"> ▪ <i>Google cloud</i> ▪ <i>Flicker</i> ▪ <i>Q & A</i> 	Mr. Rich Chamroeun , Info &Com Officer, NEP
10:00-10:15	Coffee Break	
10:15-12:00	<p><u>Session 3:</u> <i>Privacy</i></p> <ul style="list-style-type: none"> ▪ <i>What is privacy?</i> ▪ <i>Why privacy is very important?</i> 	Mr. Puth Chan Choth , ICT Manager of Plan International Cambodia.
12:00-01:30	Lunch Break	
01:30-02:15	<ul style="list-style-type: none"> ▪ <i>Installing Mypermission in your Android and iOS smartphones</i> ▪ <i>Scanning app permission of your social media life and gmail</i> ▪ <i>Real practice</i> ▪ <i>Q & A</i> 	Mr. Puth Chan Choth , ICT Manager of Plan International Cambodia.
02:15-03:15	<p><u>Session 4:</u></p> <ul style="list-style-type: none"> ▪ <i>Disaster Recovery Plan</i> ▪ <i>Q & A</i> 	Mr. Chanrithy Pol , Regional information system analyst, Catholic Relief Services (CRS)
03:15-03:30	Coffee Break	
03:30-04:430	<p><u>Session 5:</u></p> <ul style="list-style-type: none"> ▪ <i>Two-Factor Authentications & Tools for Password Management</i> ▪ <i>Q & A</i> 	Mr. Pang Chamreth , IT Manager, DAI
04:30-04:50	<ul style="list-style-type: none"> ▪ <i>Discussion by Table on the Next Topics and Forum Evaluation</i> 	Mr. Lim Sokly , Learning Specialist, CCC
04:50-05:00	<ul style="list-style-type: none"> ▪ <i>Conclusion and closing</i> 	Mr. Soeung Typo , Manager of Research and Learning Component

Note: CCC reserves the rights to alter the agenda based on the availability of the speakers and time constraints.