



Announcement Consultancy Opportunity

The cooperation committee for Cambodia (CCC) is the leading and longest-established membership organization for domestic and foreign NGOs in Cambodia. since 1990, ccc has been working to strengthen the cooperation, accountability and development effectiveness of civil society organizations in Cambodia, and to promote inclusive partnership between government, civil society organizations, development partners, and private sector for sustainable development in Cambodia. CCC is now seeking the qualified consultant as bellow:

TITLE : **Study on Civil Society Organizations Mapping on Digital Rights and Digital Literacy in Cambodia**
Location : CCC, Phnom Penh
SHORT TERM : **Consultant**

Introduction

The Internet is becoming the vital platform from daily activities to political debate in Cambodia. Activism and advocacy online have been popular among advocates and activist for human rights and democratization process in Cambodia. Overview of the digital context, digital rights allow people to access, create, and publish information through online media and massive connection to the outside world. A total of 24.65 million cellular mobile connections were active in Cambodia in early 2024, with this figure equivalent to 144.7 percent of the total population. A new report from the ASEAN Foundation has found that 30 per cent of the Cambodian population possesses basic media and digital literacy skills, while 67.5 per cent of the population has internet access. The Kingdom faces a significant digital literacy gap, in spite of its rapid adoption of digital technology.

Digital rights are a human right, and the digital space is an essential tool and platform to enhance civic space and the enabling environment for CSOs. Civil society plays a significant role in ensuring fundamental freedom online.

CSOs particularly are facing an increase of legal compliance obligations during this period of digitalization. The COVID-19 pandemic increased the capacity and innovation of the government in the digital realm (e-government). Therefore, online communication has become a normal platform. However, the women and vulnerable group who are not able to access or effort the digital platform will be left behind.

In addition, they some extend the groups might access to the digital platform without knowledge of security and safeguarding information to protect themselves especially those who are working in the

field of civic space, and human rights related issues at the community or grass-root levels. As a result, there is a need to strengthen the capacity of those groups to comply with these legal requirements and adapt to a **virtual** system that transcends traditional human interactions. In this context, CCC, responsible for coordinating advocacy and ensuring compliance with relevant legal frameworks, will need to adopt a suitable position that bridges the gaps.

I. Research Objectives

This study aims to:

- Understand the level of knowledge and skills of CSOs and youth, particularly women, on the digital literacy, digital capacity, and digital violence when they access to internet and social media.
- Get recommendations and areas of improvement to contribute to the coming capacity development.

II. Key Expected Outcomes

The consultant requested to deliver the results and products as below:

- Report and findings will highlight the separate part on NGOs, CBOs, and Youths,
- Make feasible recommendations and areas of improvement for promoting the understanding of CSOs and Youth on digital literacy, digital capacity, and digital violence.

III. Methodology

1. Detailed study methodology

- The consultant is suggested to employ a desk review which could well respond to the objectives and questionnaire of the survey. CCC will also provide relevant documents for the consultant to be used as reference materials for the survey report.
- It is designed to get at least 80 respondents from NGOs, CBOs, and youths at the national and subnational levels from different sectors and different geographic features of 16 targeted provinces and Phnom Penh.

Criteria	Proposed Sample Distribution
Organizational	
Geography	From 1-2 provinces in each of the 4 zones in Cambodia - Northwest, Northeast, Central, and Coastal
Level	About 40% of CSOs at national and 60% at sub-national level
Type	About 60% of NGOs, 25% CBOs, and 15% Youths.
Individual with Gender, Age, and Ethnicity consideration	

- Survey questionnaire already developed by the global team (project led) for use.
- CCC will play important roles for data collection (online survey) and coordinate the meeting between consultant and respondent for the group discussion.
- Consultant will lead the 4 group discussions for qualitative information and validate the data.

2. Analyze Data and Reporting

The data is mainly analyzed from qualitative approach both from the primary and secondary sources. The complementary survey results should be analyzed by using SPSS and excel. The data interpretation will reflect research objectives and expected outputs as aforementioned. Additionally, graphs, diagrams and photographs will be included to illustrate major findings where necessary.

IV. Timeframe

It is expected that this survey consultancy will be carried out between September – October 2024. CCC is expected to sign the consultancy contract by 01 September 2024.

	Activity	Deliverable	Deadline
1	Participate in inception meeting with CCC	Reporting structure	27 September
2	Review relevant documents for the study and data collection methods		27 September
3	Data collection by CCC (Online Survey)		10-25 September
4	Focus group discussion		25 September
5	Data analysis and draft report	Draft report	9 October
6	Debriefing and presentation of the result to CCC	Slide presentation of the brief findings	14 October
7	Validation workshop		17 October
8	Consolidate the comments/ feedback and submission of the final draft report	Final draft report	18 October
9	Final report	Final report	23 October

V. Key Tasks, Responsibilities and Scope

The recruited consultant will be responsible for all assigned tasks to meet with the expected outputs. The consultant is required to cover all key activities such as data cleaning, analysis, report writing and presentations. The consultant will guarantee reporting quality based on the information provided.

- Desk review
- Conduct 4 focus group discussions with target respondents.
- Discuss to finalize the outline of reporting content format which is initially drafted by consultant
- Submission of first draft report.
- Conduct validation workshop with target respondents.
- Submission of second draft report.
- Debriefing and presentation of the results.
- Submission of final report.

VI. Selection Criteria of Consultant

- Proven research, critical thinking, and strong English report writing skills
- Broaden knowledge and experience working with the NGO/CSO sector in Cambodia
- Skills in conducting quantitative research, developing research tools, and analysis
- Skills in conducting and compiling qualitative researches
- A sound understanding of digital rights and internet freedom, digital governance, digital government framework
- Good understanding of the development context in Cambodia
- Strong communication skill for engagement in data collection with CSO, government, and other stakeholders, in Khmer and/or English languages.
- Master's degree in development, social sciences, governance and law or other relevant fields
- Self-motivated with strong planning and problem-solving skills.
- Strong team and available to start work soon or earlier September 2024

VII. Budget

The budget is USD 4,000 (WHT 15%). Payment will be made on a lump sum basis but splits into three phases: (i) advance on signing of contract and agreed reporting structure (30%), (ii) submit satisfactory draft report and share preliminary findings (50%), and (iii) presentation the survey findings and submission of final report to CCC (20%).

Application Process

Interested candidates should submit an Expression of Interest (Eoi) and Technical Proposal to the Cooperation Committee for Cambodia (CCC) **by 25 September 2024** to: recruitment@ccc-cambodia.org. Applicants should also include a copy of their CV or team members CVs and only qualified applicants will be shortlisted and informed for an interview.

More information about the work of CCC and a detailed position description is available on the CCC website. <https://www.ccc-cambodia.org/kh/announcements/jobs>

For further information or inquiry, please contact:

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Contact HR Department

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Women and people with disabilities are strongly encouraged to apply. CCC will not hire any person when there is any information that this person has committed abuse on children.