



Catholic Relief Services (CRS) was founded in 1943 by the United States Conference of Catholic Bishops to assist the poor and disadvantaged. CRS returned to Cambodia in 1991 and works in close partnership with government, local NGOs and international NGOs in the sectors of health and education. CRS' head office is located in Phnom Penh.

By applying to this job, you as the applicant understands and acknowledges that CRS requires its staff to treat all people with dignity and respect and to actively prevent harassment, abuse, exploitation, and human trafficking. Further, the applicant understands that if s/he is a successful candidate, s/he will be subject to a comprehensive background check, and their personal/professional references will be asked to evaluate their behaviors related to the above safeguarding-related topics.

Job Announcement
Active Management Cases Staff (1 Position)
Based in Angkor Chum Referral Hospital, Siem Reap province.

Job Summary:

AMC staff will work in HIV project field activities by working directly with local partners and community members in support of Catholic Relief Services' (CRS) work to serve the poor and vulnerable. AMC's service and community interpersonal skills contribute to projects that benefit local communities that consistently applies best practices and continuously works towards improving its impact.

Roles and Key Responsibilities:

- Manage project activities at the field/communities level and ART site satellite, including beneficiary identification and support risky population and PLHIV, and verification; voucher which expense by team/HC/closed setting, and improve knowledge and skill of communities (ART site satellites, commune council, community volunteer); and to ensuring high quality implementation to reach out plan and expansion with actively coordination and collaboration ensure high yield to continue to 95-95-95 by 2025 at the coverage areas of Hub ART site.
- Contribute to ensuring accountability to project beneficiaries and local stakeholders
- Support the monitoring of project activities at the field level, per the M&E plan through collection of data.
- Support community mobilization efforts through communication and information sharing with project beneficiaries at the community level-including work with VHSG/other communities volunteer and other stakeholders to provide education, counseling, referral to services, registration, and retention in service with ART adherence and viral load suppression in the responsible coverage areas as well as others with ensure that the record and report are accurate and on time.
- In coordination with the project team support capacity building events for community volunteers.
- Performance other tasks as per assigned by supervisor/project manager.

Basic Qualifications

- High School Diploma required.
- Minimum 1-2 years work or volunteer experience in supporting community development and mobilization-especially HIV/AIDS and other public health.
- Knowledge in Excel and experience with Word and PowerPoint a plus.

Interest candidate should submit their CV and covering letter on or before **March 31, 2023** to CRS recruitment email: kh.recruitment@crs.org, or send to CRS Cambodia Office: Emerald Building # 64, Preah Norodom Blvd, Corner Street 178, Sangkat Cheychnneas, Khan Daun Penh, Phnom Penh, Cambodia.