



គណៈកម្មាធិការ
សហប្រតិបត្តិការ
ដើម្បីកម្ពុជា

Cooperation Committee
for Cambodia

Comité de Coopération
pour le Cambodge

ENHANCING COOPERATION
TO MEET THE CHALLENGES
OF A DYNAMIC CAMBODIA

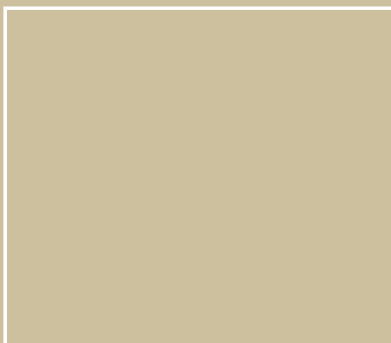
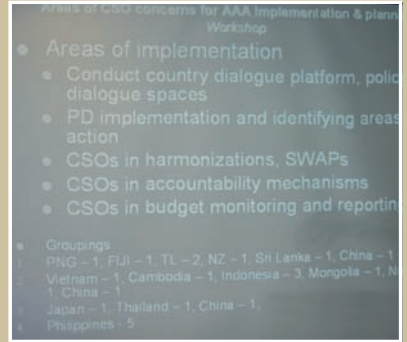


Table of Contents

Welcome to CCC

Who we are	03
What we do	03
Message from the Executive Committee Chair	04
Message from the Executive Director	05
Perspective from a CCC Member	06

What we achieved in 2008

Representation and Coordination	09
Coordinating with donors for ongoing development	10
Information and Communication	11
Supporting development of the NGO Sector	12
Strengthening our organisation	13

What we plan to do in 2009 and beyond

CCC Strategic Plan 2009 - 2013	17
Vision, Mission, Values	18
Goals	19

Our Enablers

Our staff	21
Our Executive Committee	22
Our Members	23
Our Finances	25
Our Donors / Partners	40

Who we are

What we do

Message from the Executive Committee Chair

Message from the Executive Director

Member Perspective

Who we are

The Cooperation Committee of Cambodia (CCC) is the pre-eminent membership organisation of the non-government sector in Cambodia. Since 1991 CCC has taken a lead role in representing the voice of Non-Governmental Organizations (NGO) to government and donor communities. CCC effectively represents the professional interests of NGOs across diverse sectors which make us unique. Our reputation for high quality information management, information sharing and capacity development is widely acclaimed and highly valued by many stakeholders throughout Cambodia.

What we do

CCC is committed to facilitating the exchange of information and fostering productive and mutually beneficial relationships among the development community in Cambodia. We aim to strengthen the collective voice of civil society. CCC embodies the belief that the collective strength of NGOs working together can contribute positively to the development of Cambodia.

CCC has strong and effective relationships with international and local NGOs and NGO networks. Member organisations united under the umbrella of CCC enjoy free access to the unique bank of information about NGOs and development in Cambodia, advice regarding NGO organisational practices and up to date directories, research studies and surveys compiled and conducted by CCC and its affiliated partners and projects.





Message from the Executive Committee Chair

CCC has a long history and strong reputation in the civil society sector, both in Cambodia, and increasingly internationally. 2008 has been a year of significant change for CCC and I believe these changes will strengthen CCC's role as a leader in influencing change and pave the way to many new and valuable services for civil society in Cambodia.

2008 was a time to reflect and a time to look to the future. CCC undertook a comprehensive strategic planning process in which many partners were consulted, providing some valuable insights into how CCC can best support the ongoing development of civil society in Cambodia.

In order to move into the next phase CCC also spent much of 2008 soul searching in an attempt to redefine its niche. This resulted in quite significant changes to promote enhanced performance and development of the organization and staff. Whilst it was a time for strengthening within the organization, CCC was also focusing on strengthening relationships with key development partners.

CCC recognizes the best way to influence change is with a strong and cohesive NGO community, working collectively for the benefit of all. In 2008 CCC had a key focus on strengthening relationships with key development partners. Relationships with peer membership organizations were reinvigorated and the coalition came together again to represent the NGO Community with a collective voice. Further, CCC again led ongoing technical dialogues with the Royal Government of Cambodia in order to promote an enabling working environment for the NGO Community in Cambodia.

The goals adopted by CCC for 2009 and beyond represent a modernizing of CCC. Significant work was invested at the end of 2008 internally to ensure that we are in a position to practice what we preach in delivering high quality services and role-modeling best practice in everything we do.

I am both proud and excited to be working with CCC through this period of renewal and modernization. I ask all donors and members of CCC to remain committed to the cause, and to ensure you are active in your commitment as the best possible results can only be achieved when we all work in collaboration.

Last but not least, on behalf of CCC Executive Committee and CCC staff I would like to express my sincere thanks to the donors and members of CCC for their continued support and assistance to CCC.

A handwritten signature in blue ink, appearing to be 'MAM Sambath'.

MAM Sambath
Executive Committee Chair
December 2008

Message from the Executive Director



I am honored to share with you my perceptions and what has been collectively achieved by the CCC team during the last 12 months.

I will be honest and say that initially it seemed like a very challenging assignment. If we look back in time we would all agree that CCC has been highly successful in the past, and has earned a strong reputation in the NGO Community as a forum for NGO information sharing and for NGO coordination issues.--However, for this to continue, and for CCC to be able to respond to the changing needs of Civil Society in Cambodia it was time to reassess our relevance, and our internal capacity to deliver and to re-engineer and re-position ourselves to better serve our members and the broader civil society. Thankfully, it was perfect timing as the existing strategic plan was coming to an end and we needed to plan for the future.

For 2008 I set myself three priorities while concurrently articulating a new 5 year strategic plan (2009-2013); fast track resource mobilization to ensure mid to long term organizational sustainability, reaching out to members, and building partnerships with peer umbrella organizations. I am pleased to report that CCC has been successful in delivering these objectives; we are now in a strong position to move into 2009 and have many new and exciting activities in the pipeline.

I would like to reinforce the message from the Chair of the Executive Committee in asking our members and partners to be committed and active in their support of CCC. Our ongoing commitment is to be a professional association of non-government organizations; we are only able to achieve this with active involvement and support from all our partners and we look forward to achieving these goals with you.

Finally, I would like to express my sincere thanks to all members, donors, and partners for your support of CCC throughout our history, and especially for the support I have been provided since I started with CCC in March 2008.

Most importantly, I wish to express my sincere appreciation to all CCC staff for their dedicated support and full cooperation.

A handwritten signature in blue ink, which appears to read "LUN Borithy". The signature is fluid and cursive, written on a light green background.

LUN Borithy
December 2008

Perspective from a CCC Member

CCC is a well-established and deeply-respected membership association of non-government organisations working in development in Cambodia. CCC has an excellent track record in capacity-building of NGOs and in the management of information that directly impacts on civil society. With their high level of professionalism CCC is rightly recognized, by the NGO community and other stakeholders, as a vital part of the development of civil society space.

CCC's mission is to act as a professional association of non-government organisations and does this through a two pronged process - provide high quality services to civil society on the one hand and on the other to influence Cambodia's development partners with our sectors collective voice.

Mr Borithy's leadership practice has earned our respect and trust, he has taken a robust stand on financing and has ensured all projects are fully funded and we note with gratification that he has led the dialogue on the NGO law issue

CCC should be justifiably proud of its NGO Good Practice Project and The Code of Ethical Principles and Minimum Standards, developed with cooperation from the broader NGO community in response to growing pressure for NGOs to increase accountability and transparency.


The voluntary certification system based on the Code gives recognition to participating organizations of their respective efforts to learn, develop and adopt the code and standards of good practice in their organizations. The Code was recognized nationally and internationally in 2008 by development partners.

This positive outcome is a critical indicator that development partners are watching and responding to efforts within the NGO community to ensure that all resources are harnessed to the benefit of the target beneficiaries and that we as a sector recognise our role in creating an enabling environment for all Cambodians.

It is clear that CCC works in a collegial manner, consulting, liaising and building partnerships with other civil society organizations. What may be less clear is the sterling work that has been undertaken to review Vision, Mission and Values and to look internally at how structure needs to align with vision and how values can be internalised into all CCC's actions.

In summary, CCC has carved its role and is fully recognised as the leading membership organisation in Cambodian civil society and, with the appointment of Mr Borithy in the key position of Executive Director and the adoption of the new strategic plan for 2009-2013, CCC is well-placed to continue in this role.

Ms Sharon Wilkinson
Country Director
CARE Cambodia
January 2009



**What we
achieved
in 2008**

Representation and Coordination

**Coordinating with Donors for
Ongoing Development**

Information and Communication

**Supporting Development of
the NGO Sector**

Strengthening our Organization

Representation and Coordination

The CCC established Members Liaison Groups (MLGs) in 2006 with the purpose of ensuring systems were in place for regular dialogue with various Ministries of the RGC. We intended to strengthen relationships between NGOs and the RGC and build an environment of mutual accountability and trust. The key theme is “Working together for Improved Governance”.

The MLGs comprised nominated representatives from CCC member organizations and four Government Ministerial Departments. Ongoing formal and informal dialogues augmented by provincial field trips enable the sharing of information and deepen the understanding of the roles and responsibilities of both the RGC Ministries, and NGOs in development of Cambodia.

NGO Law Taskforce

In September 2008 the Prime Minister indicated that the NGO law will be put forth as one of the priority action points for the Government. In response, the NGO Community has expressed considerable interest in assuring that the legislation process to be transparent and participatory. The NGO community strongly feels that the law should uphold the right of NGOs to self-determination – to maintain independent operations.

CCC facilitated the establishment of an NGO Law Taskforce comprised of various NGO coalitions and selected NGO leaders to discuss how best to address this issue. Together the taskforce has tabled the NGO Collective view on the proposed legislation and created a framework for ongoing dialogue.



NGOs in Cambodia play a crucial role in reducing poverty and impacting social change; this work complements the role of government. The contribution of Cambodia's development has been recognized and valued by the Cambodian people, by government and by the donor community.

Currently, 2090 local NGOs and Associations are registered with the Ministry of Interior (MoI) (900 associations and 1190 NGOs). Similarly, more than 300 International NGOs are registered with the Ministry of Foreign Affairs and International Cooperation (MoFA/IC).

With its outreach to more than 600 NGOs in Cambodia CCC has used its position to deepen the links between CCC members. This work serves to strengthen the relationship between community, the Royal Government of Cambodia (RGC) and donors.

Coordinating with Donors for Ongoing Development

Cambodia has made considerable progress in recent years to reduce poverty; however, approximately 34% of the population is still living in poverty. This percentage is significantly increased in rural areas. NGOs play a significant role in helping Cambodia achieve the Millennium Development goals and to reduce poverty across the country.

According to the Council for the Development of Cambodia (CDC), in 2007 NGOs managed US\$183M towards the national development effort (up more than 10% over 2006), comprised of their own resources and resources from development partners. With a key focus in the Governments National Strategic Development Plan being improved Governance, Development Partners were placing much emphasis in this area.

Analysing Development Issues (ADI) Project

The ADI project continues to highlight emerging trends in the development of Cambodia through the dissemination of high quality research reports. In 2008 an article based on the ADI / NGO Forum study Land Titling and Poverty Reduction was published by the Cambodia Development Review and distributed countrywide through the NGO Forum land issues network.

CCC NGO Good Practice Project (NGO GPP)

The NGO Code of Ethical Principles and Minimum Standards and NGO Voluntary Certification System have been recognized nationally and internationally as effective best practice tools to promote NGO good governance, improve NGO practices, and improve partnerships between the NGO community and key development partners.

Partnerships with donors and funding partners are key platform building in the promotion and application of the Code. CCC have partnered with many donors who are committed to raising awareness of the benefits of good organizational practice, and providing resources to support their partners in improving organizational practice and meeting the standards of the Code.

The NGO Code and certification system gained recognition both nationally and internationally for its role in strengthening civil society in Cambodia. The Council for Development of Cambodia noted the role NGO GPP plays in improving efficiency and effectiveness of NGO practices, hence furthering the aid effectiveness agenda. Further, the Code was held up as a role model example for improving development practices by the Advisory Group on Civil Society and Aid Effectiveness at the High Level Forum in Accra.



Information and Communication

Improved NGO Communication in Cambodia's provinces (INCCP)

With support from Oxfam Australia, CCC is working to lift the capacity of NGOs in the development of skills in accessing and managing electronic communication. The INCCP project focuses on both National and International NGOs in Cambodia's provinces promoting effective use of the internet for improved research and information access, networking capability and information sharing.

Increasing the capacity of NGOs in ICT will further lead to more full and meaningful contribution to civic debate. Such capacity building for civic engagement is critical to the promotion of good governance in Cambodia.

Cambodia Development Research Forum (CDRF)

CCC, through the ADI project sits as one of the five members of the steering committee for the recently launched CDRF. The forum aims to bridge the diverse community of researchers in Cambodia for the purpose of bringing new knowledge to the foreground of development debates and initiatives. The CDRF has taken steps to implement an ICT platform for development researchers in Cambodia.



The Cooperation Committee of Cambodia (CCC) has a strong reputation for high quality information management and is widely acclaimed and highly valued by many stakeholders throughout Cambodia.

However, to remain relevant and to improve standards of practice, we need to embrace new technologies and support the non-government sector to do the same.

Today, about 44,000 people in Cambodia have access to the Internet, which is about 0.3 percent of the population. Even when access is available, Information Communication Technology (ICT) is not widely used, particularly as a means to sharing knowledge and networking.

ICT development in Cambodia has progressed in recent years but still has along way to go. Recent ICT initiatives in Cambodia have tended to focus on e-commerce and general education. In so doing, the needs of civil society are overlooked as is the potential contribution that civil society can make to Cambodia's development.

Supporting Development of the NGO Sector

In its Aid Effectiveness review in 2008, it was noted by the Council for the Development of Cambodia (CDC) that there was more engagement between civil Society organizations and Government which has allowed greater understanding of direct services provided as well as greater involvement in supporting governance and policy advocacy functions.

It was also noted that there will be an increased role for civil society to play in the future in becoming a more engaged partner in dialogue, whilst ensuring that the implementation and management of their own activities are conducted with high standards of efficiency and effectiveness.

Unique Approach to enhance Critical Thinking among Cambodian Development Practitioners

The ADI project, a flagship of CCC capacity building component, uses a three tiered approach to increase the analytical capacity of Cambodian NGOs to enable program improvements for sustainable development and greater capacity for engagement in discussions on local and international policy issues.

The three levels of training courses cover the whole spectrum of the NGO community by providing field workers with the ability to mobilize people to respond to local issues (community course), by ensuring NGO managers are able to understand the impact of international developments on Cambodian development (basic course), and providing opportunities for specialists to conduct high level research and discussion on development issues (advance course and Issue Briefing Workshops).

The three key themes for the courses in 2008 were Land Tenure Conflict in Indigenous Villages of Ratanakiri, Indigenous people's adaptation to a rapidly changing economy, and Older-Age People with Children/Household Relatives on Antiretroviral (ARV) Treatment.

Behavioral change Instrument for NGO internal Governance

NGO GPP supports development of the NGO sector through promotion of accountability and transparency in organizational practices. Providing development in these areas requires a multi faceted approach based on the NGOs current capacity and current standards of practice.

The voluntary certification system allows NGO GPP to conduct organizational assessments of individual organizations and gear development initiatives toward identified needs. These initiatives have taken the form of individual coaching and mentoring, facilitating development workshops and linking NGOs with partners who are able to provide the required capacity development.

Five organizations were successful in their applications for certification (Kroesar Yeoung, Vicheasthan Bandos Bandal Neak Krobkrong Kangea Aphivath, Cooperation Committee for Cambodia, Community Capacities for Development and Youthstar Cambodia and NGO GPP is continuing to provide support to another seven organizations who did not fully meet the standards of the Code.

Strengthening our Organisation

Organisation Structure Review

An organisational structure review was conducted to ensure CCC has the capacity and capability to be able to support development and growth into the future. The key changes implemented focus on strengthening core CCC support services by creating clear functional unit teams and defining clear roles and responsibilities for all positions. The new structure also includes clear paths for progression encouraging a culture of staff development and succession planning. CCC intends to transition into the new structure over a period of 18 months as new projects and activities come online.

Results Based Performance

To fulfill our mission as a professional association of non-government organizations in Cambodia there has been a reinforcement of professionalism within CCC. Systems, processes and policies have been reviewed to ensure CCC is role modeling best practices within the NGO Community.

A new result-based performance planning and review system came into force in late 2008. This tool aims to ensure all staff remains focused on continuous improvement in undertaking their work, as well as continuous development of themselves professionally.

Finance Strategy

In order to ensure our mid to long sustainability, CCC adopted a four-pronged financing strategy. This is to ensure less and less reliance on membership fees while maximizing opportunities to generate income from sales/services, provision of support services and management oversight of projects. Gradually, CCC will also work toward ensuring operations savings through effective cost control.

CCC realises that although we have been successful in the past, we needed to reinvigorate ourselves at organisational level to be progressive and responsive to the changing environment.

As such we have adopted a management plan that focuses on reinforcing a culture of quality, professionalism, accountability, efficiency and cost effectiveness in everything we do.

Staff Development

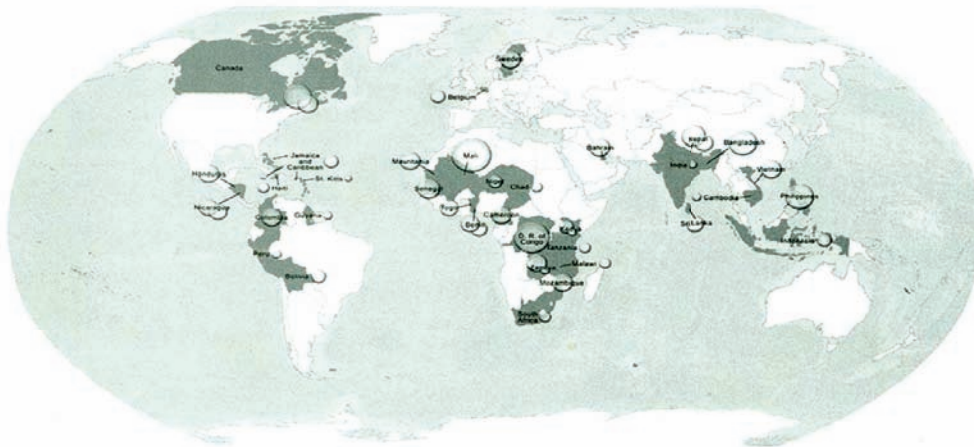
CCC believes that quality and effectiveness are pre-requisites for success and expansion of its services. In the light of this, CCC actively encourages and supports staff development and learning opportunities.

In 2008, two members of CCC senior management team participated in the World Bank funded course on Social Accountability and Demand for good Governance. The NGOGPP Project Manager attended an exposure visit in India. The ADI project Team conducted an exposure visit to Thailand. Our Finance Manager attended a Mango accounting course. Two regular staff was provided with partial financial assistance to complete Bachelor/ Master Degree studies at University.



CIVIL SOCIETY AND AID EFFECTIVENESS

EXPLORATION OF EXPERIENCE AND GOOD PRACTICE



A reference document

International Recognition of CCC's work



Box 71 - An NGO Code of Principles and Standards in Cambodia (Recommendations 10d, 11a, 12c, &)



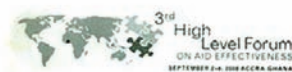
The Cooperation Committee for Cambodia is an umbrella organisation that seeks to facilitate NGO cooperation in Cambodia. Established by 24 INGOs in 1991, the Committee had grown to represent 102 members in 2008.


In 2004, with financial support from a combination of official donors and INGOs, the Committee established the NGO Good Practice Project. This initiative was a response to mounting pressure, from both within and outside the NGO sector, for NGOs to be more accountable. A working group of representatives of the NGO community incorporated feedback from a wider audience of NGOs and other development stakeholders and developed the *Code of Ethical Principles and Minimum Standards for NGOs in Cambodia*.

The *Code* aims to maintain and enhance standards of good organisational practice and to ensure public trust in the integrity of the individuals and organisations that make up the NGO sector, and the effectiveness of NGO programmes. Nine ethical principles were established: partnership, independence, cooperation, transparency, accountability, non-political affiliation, non-discrimination, non-violence, respect for human rights and communities.

A working group was established under the initiative to develop a system of voluntary self-certification that has now been recognised by the Government Council for the Development of Cambodia. Such self-certification serves as a mechanism for encouraging NGOs to comply with the *Code*.

The Committee has expanded its network beyond its formal membership to a broad range of CSOs and other stakeholders within Cambodia and internationally, and has seized every possible opportunity to raise awareness about the *Code* and to share good practice in accountability. This case was presented as an example of good practice at the regional dialogue on civil society and aid effectiveness in Hanoi, Vietnam.





**What we
plan for 2009
and beyond**

CCC Strategic Plan 2009 - 2013

Vision, Mission, Values

Goals

Vision

A strong and capable civil society, cooperating and responsive to Cambodia's development challenges.

Mission

As a professional association of non-government organisations in Cambodia, the Cooperation Committee of Cambodia provides high quality services to civil society and influences Cambodia's development partners with our collective voice.

Values

Everything that the Cooperation Committee of Cambodia does is informed by the following four values:

Integrity

Cooperation

Responsiveness

Quality

Goal 1

To strengthen the collective voice of civil society

Increase and diversify our membership base.

Enhance the status of non-government organisations in Cambodia.

Develop the capacity of non-government organisations in Cambodia.

Goal 2

To enhance effective cooperation across civil society

Establish and manage mechanisms for addressing members' emerging concerns about institutional and professional matters.

Forge long term relationships with coalitions and networks of non-government organizations.

Work with relevant institutions for effective coordination and dissemination of research and other NGO achievements.

Goal 3

To influence the thinking and practice of Cambodia's development partners

Reinforce effective partnerships between civil society organisations and development partners.

Create spaces for dialogue between non-government organisations and development partners regarding institutional and professional issues.

Develop an enabling environment for professional non-government organizations.

Goal 4

to deliver high quality services appropriately responding to the true needs of non-government organisations

Promote and encourage good organisational practice across civil society.

Model quality program management and service delivery to civil society organizations.

Strengthen effective and timely sharing of information about development challenges.

Our Staff

Our Executive Committee

Our Members

Our Finances

Our Donors / Partners

Our Staff

Mr LUN Borithy
 Mr SOEUNG Saroeun
 Ms KHAM Sotheavy
 Ms SUOR Sovandavy
 Ms SOEUNG Satya
 Mr THA Sophal
 Ms ENG Rotha
 Ms PEN Hoeung
 Ms DOUNG Keo
 Mr SAM Sophal
 Ms TOY Monireth
 Ms CHAN Houy
 Ms KEO Mara
 Mr SOK Sovann
 Mr LIM Sokly
 Dr John McANDREW
 Ms HAK Sochanny
 Mr OEUR II
 Ms LY Sokhoing
 Ms KHOUN Chandore

Executive Director
 Senior Finance and Operations Manager
 Finance Manager
 Finance Intern
 HR Officer
 Administration Assistant
 Receptionist/Administration Officer
 Cleaner
 Cleaner
 IT Officer
 Member Services Officer
 Finance Officer
 NGO GPP Project Officer – Certification
 NGO GPP Project Officer – Certification
 NGO GPP Project Officer – Capacity Development
 ADI Project Advisor
 ADI Project Manager
 ADI Researcher/ Trainer
 ADI Researcher/ Trainer
 ADI Data Processing Specialist and Trainer

Departed

Mr IN Samrithy
 Ms TUON Sayvouy
 Mr KUNG Seakly
 Ms CHHUM Syrom

NGO Liaison Coordinator
 NGO GPP Project Officer
 ADI Project Manager
 ADI Researcher/ Trainer

Volunteers

Ms SEY Siheang
 Ms Katrina SAUNDERS
 Ms Louise COVENTRY
 Ms Meredith HAWKE
 Ms Katherine DE BRUYN

Resource Centre Intern
 HR / OD Advisor
 Strategic Planning Advisor
 Information Management Officer
 Governance/Publications Consultant



Our Executive Committee

CCC sincerely thanks the CCC Executive Committee for their ongoing support in 2008. The Executive Committee played a key role in supporting CCC's transition at the Executive Director level, as well as being instrumental in the strategic planning and organizational review process.

Many Executive Committee members supported CCC in various activities such as information sharing at member meetings and attendance at various other CCC forums.

CCC thanks the Executive Committee for their active commitment to CCC activities and our mandate.

Executive Committee Chair

Mr. Mam Sambath, Development and Partnerships in Action

Executive Committee Vice Chair

Ms. Haidy Ear Dupuy, World Vision International

Treasurer

Mr. Kou Naren, Forym Syd

Members at Large

Ms. Mary Flood, Australian Volunteers International

Ms. Jennifer Thompson, Concern Worldwide

Mr. Pen Sharak Pheap, Care Cambodia

Mr. Chhuon Vuthy, Lutheran World Federation

Our Members 2008

CCC would like to express our sincere thanks to our members for their continuous support of our work and mandate

Full members	Member Since	Full members	Member Since
Action Aid International Cambodia	2005	Krousar Yoeung	2003
Action on Disability and Development	1998	Legal Aid of Cambodia	1996
Adventist Development and Relief Agency	1992	Lutheran World Federation	1991
Australian Business Volunteers	2000	Mennonite Central Committee	1991
American Friends Service Committee	1991	Maryknoll	1992
Aide et Action	2004	Medecins du Monde	2001
Asian Outreach Cambodia	1999	Medical Teams International	2008
Association Angkor – Belgique	1992	NGO Education for Partnership	2004
Australian Caring for Refugees	2002	New Humanity	1995
Australian Catholic Relief	1990	Norwegian People Aid	1996
Australian People for Health Education and Development Abroad	1995	NYEMO	1999
Banteay Srei	1991	Ockenden Cambodia	1999
Center for Advanced Study	2003	Open Forum of Cambodia	2008
Cambodian Acid Survivor Charity	2008	Oxfam America	2006
Cambodia HIV/AIDS Education and Care	1995	Oxfam Australia	1991
The Cambodia Trust	2001	Oxfam Great Britain	1991
Cambodian Centre for Independent Media	2008	Oxfam Quebec	2006
Cambodian Health Committee	1996	Pact Cambodia	1994
Cambodian Human Rights Association	1994	Partnership for Development in Kampuchea	1991
Cambodian Researchers for Development	1995	Ponleu Ney Kdey Sangkhum	2005
CARE International	1994	Ponleu Komar	2008
Caring for Young Khmer	1992	Plan International Cambodia	2005
Caritas Cambodia	1992	Rain Water Cambodia	2004
Catholic Relief Services	1992	Rural Animal Health Development Organization	2008
Child Fund Cambodia	2008	SABORAS	1998
Christian Care For Cambodia	1998	Save the Children Australia	1991
Christian Reformed World Relief Committee	1999	Save the Children Norway	1991

Church World Service	1991	Save the Earth Cambodia	2008
Concern Worldwide	1991	Services for the Health in Asia & African Regions	1994
Cooperazione e Sviluppo	1996	Shalom Life Careserve Centre	1996
Dan Church Aid	2004	Shanti Volunteer Association	1991
Development and Partnership in Action	1991	SILAKA	2000
Deutsche Welt Hunger Hilfe/German Agro Action	2004	Soutien a l'Initiative Privee Pour l'Aide a la Reconstruction	2001
Digital Divide Data	2003	Sovann Phoum	2002
Enfants & Développement	1998	TROCAIRE	2008
Every Child	2001	Trotrung ning Akpiwat Sokapeap neak Krekror	1994
Food for the Hungry International	1991	Veterans International Cambodia	1996
Forum Syd	1994	Vicheasthan Bandos Bandal Neak Krobkrong Kangea Aphivath	1997
Foundation for International Development & Relief	2000	Voluntary Service Overseas	1992
Gender And Development Cambodia	2001	Volunteer Service Abroad	1994
HAGAR	2002	Wholistic Development Organization	2006
Handicap International France	1991	World Education – Cambodia	1999
Handicap International Belgium	1991	World Relief – Cambodia	1992
Health Unlimited	1991	World Vision Cambodia	1991
Help Age International	1992	Youth With A Mission	1992
Home Land/Meathto Phum Komah	2002	ZOA Refugee Care Netherlands	1994
House of Family	2005	Associate Members	
International Cooperation Cambodia	1991	Australian Volunteers International	1992
International Development Enterprise	2004	Canadian Cooperation Office	2003
International Volunteers of Yamagatta	1998	AUSAID	2003
Jesuit Service Cambodia	1992		
Japan International Volunteer Center	1991		
Legal Aid of Cambodia	1996		

Our Finances

COOPERATION COMMITTEE FOR CAMBODIA

**STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008**

COOPERATION COMMITTEE FOR CAMBODIA
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

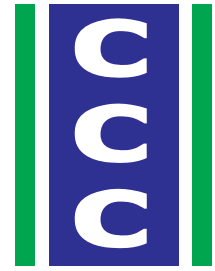
CONTENTS

	Page
Statement of the Board of Management	1
Report of the auditors on the special purpose financial statements	2
Statement of income and expenditure	3
Notes to the statement of income and expenditure	4 – 14

គណៈកម្មាធិការ
សហប្រតិបត្តិការ
ដើម្បីកម្ពុជា

Cooperation Committee
for Cambodia

Comité de Coopération
pour le Cambodge



STATEMENT OF THE BOARD OF MANAGEMENT

I, Lun Borithy, Executive Director of the Cooperation Committee for Cambodia ("the Organisation") state that, in my opinion:

The accompanying statement of income and expenditure, together with the notes thereon, of the Cooperation Committee for Cambodia ("the Organisation") as at 31 December 2008 and of its income and expenditure for the year then ended has been prepared in accordance with the basis set out in Note 2 to the statement of income and expenditure.

On behalf of the Board of Management,

Lun Borithy
Executive Director
Cooperation Committee for Cambodia



Phnom Penh, Kingdom of Cambodia
Date: 6 March 2009

PricewaterhouseCoopers (Cambodia) Ltd
124 Norodom Boulevard, Chamkarmon
Phnom Penh
Kingdom of Cambodia.
Tel : (855) 23 218 086
Fax : (855) 23 211 594

Report of the auditors on the special purpose financial statements

To the Executive Committee of the Cooperation Committee for Cambodia

- 1 We have audited the special purpose financial statements of the Cooperation Committee for Cambodia (“the Organisation”) for the year ended 31 December 2008. These special purpose financial statements are the responsibility of the Organisation’s management. Our responsibility is to express an opinion on these special purpose financial statements based on our audit.
- 2 We conducted our audit in accordance with International Standards on Auditing. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on the test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall statement presentation. We believe that our audit provides a reasonable basis for our opinion.
- 3 In our opinion, these special purpose financial statements have been prepared, in all material respects, in accordance with the basis set out in Note 2.
- 4 This report is intended solely for the information and use of the Cooperation Committee for Cambodia in connection with the transactions as referred to in Note 1 – Background and Project Activities and should not be distributed to other parties. We do not accept or assume responsibility for the use of any other purpose or to any other person to whom this report is shown or into whose hands it may come, except where expressly agreed by our prior consent in writing.

For PricewaterhouseCoopers (Cambodia) Limited




By **Senaka Fernando**
Director

Phnom Penh, Kingdom of Cambodia
Date: 6 March 2009

COOPERATION COMMITTEE FOR CAMBODIA

STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

	Notes	2008 Budget US\$*	2008 Actual US\$	2007 Actual US\$ (Restated)
OPENING BALANCES				
Cash on hand			3,815	4,125
Advances to staff			1,500	-
<u>Cash at bank</u>				
Cambodian Commercial Bank (CCC – Saving)			16,286	76,016
Cambodian Commercial Bank (CCC – ADI Project)			51,438	19,433
Cambodian Commercial Bank (CCC – Current)			3,765	1,705
Cambodian Commercial Bank (CCC – Pension fund)			32,405	27,705
Staff pension fund liability			(32,405)	(27,705)
			76,804	101,279
INCOME				
CCC general sources	3	170,500	185,083	165,434
NGO Food Security Support Project sources	4	8,635	7,267	44,055
NGO Good Practice Project (GPP) Phases 2 and 3 sources	5	80,000	99,757	25,000
Analysing Development Issues (ADI) Project sources	6	159,500	173,925	215,290
		418,635	466,032	449,779
			542,836	551,058
EXPENDITURE				
CCC general costs	7	177,411	157,130	173,452
NGO Food Security Support Project costs	8	11,902	14,830	53,505
NGO Good Practice Project (GPP) Phases 2 and 3 costs	9	79,730	74,193	67,400
Analysing Development Issue (ADI) Project costs	10	182,854	206,815	179,897
		451,897	452,968	474,254
CLOSING BALANCES				
Cash on hand			2,053	3,815
Advances to staff			-	1,500
<u>Cash at bank **</u>				
ACLEDA Bank (CCC – Saving)			64,211	16,286
ACLEDA Bank (CCC – ADI Project)			21,909	51,438
ACLEDA Bank (CCC – Current)			1,139	3,765
ACLEDA Bank (CCC – ADI Current)			556	-
ACLEDA Bank (CCC – Pension fund)	11		35,057	32,405
Staff pension fund liability	11		(35,057)	(32,405)
			89,868	76,804
			542,836	551,058

* Unaudited and for information only

** Last year, the Organisation had bank accounts with Cambodian Commercial Bank.

The accompanying notes on pages 4 to 14 form an integral part of this statement of income and expenditure.

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2008

1 BACKGROUND AND PROJECT ACTIVITIES

The Cooperation Committee for Cambodia (“CCC” or “the Organisation”) is a non profit international organisation comprising non governmental and other organisations which are active in Cambodia. CCC was established in 1990 to facilitate the exchange of information and cooperation among NGOs and to provide a forum for NGO coordination on issues of common concern.

2 SIGNIFICANT ACCOUNTING POLICIES

a) *Basis of accounting*

The statement of income and expenditure, expressed in United States dollars (US\$) has been prepared under the historical cost convention.

The Organisation's policy is to prepare the statement of income and expenditure on the cash receipts and disbursements basis except for the advances to staff and accrual of the staff pension fund. On this basis, income is recognised when received rather than when earned, and expenditure, except for the advances to staff and accrual of the staff pension fund, are recognised when paid rather than when incurred.

The budgeted income and expenditure presented in the financial statements are based on the budget approved during the Annual General Meeting.

b) *Income and expenditure*

Income is defined as the funds received by the Organisation from donors and own means of income generation. These sources of income are accounted for when received, and recorded at gross amounts of bank charges. Expenditure represents all costs paid and accrued in meeting the Organisation's objectives.

c) *Fixed assets*

The cost of fixed assets purchased during the year is treated as expenditure in the statement of income and expenditure in the year of purchase. All items of fixed assets with a value of more than US\$250 are recorded in the fixed assets register for control purposes.

d) *Inventories*

The cost of materials purchased during the year is expensed in the statement of income and expenditure and no value is carried forward for any unutilised inventory at the year end. A list of books and newsletters is maintained for control purposes.

e) *Foreign exchange*

The operational currency of the Organisation is US\$ and transactions in currencies other than US\$ are converted into US\$ using the market exchange rate on the date of the transaction. Any exchange differences is recorded in the statement of income and expenditure.

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

2 SIGNIFICANT ACCOUNTING POLICIES (continued)

f) *Staff pension fund*

The Organisation set up a staff pension fund bank account. Payments made by the Organisation to the staff pension fund bank account are recognised as expenditure. This amount is equivalent to 10% of the monthly staff salary provided that staff has already rendered one year of service to the Organisation and will be provided to the staff at the end of their employment along with interest earned.

g) *Comparatives*

Where necessary, comparative figures have been adjusted to conform to the changes in presentation of the current year.

3 CCC GENERAL SOURCES

	2008 Budget US\$	2008 Actual US\$	2007 Actual US\$
	(Un-audited and for information only)		(Restated Note 12)
Membership subscriptions	85,000	86,059	77,452
Rent for office space and utilities	32,500	58,087	34,418
Services and sale of publications	25,500	22,788	26,506
Other donor contracts	12,500	17,527	26,708
Bank interest	-	622	350
Grant from Popular Coalition/IFAD for NGO Coordination Unit	15,000	-	-
	170,500	185,083	165,434

4 NGO FOOD SECURITY SUPPORT PROJECT SOURCES

	2008 Budget US\$	2008 Actual US\$	2007 Actual US\$
	(Un-audited and for information only)		
Grant - CCO/CIDA	8,635	7,267	44,055
	8,635	7,267	44,055

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

5 NGO GOOD PRACTICE PROJECT (GPP) PHASES 2 and 3 SOURCES

	2008 Budget US\$	2008 Actual US\$	2007 Actual US\$
	(Un-audited and for information only)		
Grant – AusAID	50,000	49,762	-
Grant – Concern	20,000	40,000	-
Grant – AAI	10,000	9,995	-
Grant – Forum Syd	-	-	10,000
Other donor – Oxfam CWS	-	-	15,000
	80,000	99,757	25,000

6 ANALYSING DEVELOPMENT ISSUES (ADI) PROJECT SOURCES

	2008 Budget US\$	2008 Actual US\$	2007 Actual US\$
	(Un-audited and for information only)		
Grant from EED	49,000	42,953	76,426
Other receipts/BD	7,500	42,460	9,086
Grant from Christian Aid	30,000	30,000	30,000
Grant from Ecumenical Scholarship Program	30,000	29,970	29,968
Grant from DanChurchAid/DANIDA	25,000	22,480	26,345
Receipts from Training/NGO Forum	8,000	5,600	10,000
Bank interest	-	462	308
Grant from Oxfam Hong Kong	-	-	24,980
ADI Project Exposure Visit - ESP	10,000	-	8,177
	159,500	173,925	215,290

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

7 CCC GENERAL COSTS

	2008 Budget US\$ (Un-audited and for information only)	2008 Actual US\$	2007 Actual US\$ (Restated Note 12)
<u>Executive Director (ED)</u>			
Salary and accommodation	39,300	38,750	42,000
Medical insurance	1,500	922	1,150
School allowance/Part-time ED/Transition	6,000	5,295	3,810
	<u>46,800</u>	<u>44,967</u>	<u>46,960</u>
<u>National staff</u>			
Staff salary and benefits	20,292	22,958	16,780
	<u>20,292</u>	<u>22,958</u>	<u>16,780</u>
<u>Training</u>			
Staff and organisational development training	2,500	1,178	1,550
	<u>2,500</u>	<u>1,178</u>	<u>1,550</u>
<u>Publication services</u>			
Staff salary and benefits	10,118	11,037	8,946
Translation and editing	500	429	199
Office supplies and communication	1,000	495	1,152
Office equipment (C/P)	1,000	260	528
Printing and photocopy	6,500	2,582	5,077
Travel,per diem and hotel	600	416	-
	<u>19,718</u>	<u>15,219</u>	<u>15,902</u>
<u>Workshop, seminars and meetings</u>			
Staff salary and benefits	8,438	1,122	5,285
Regular meeting	750	421	1,077
Annual general meeting	1,000	-	1,344
Workshop and seminars	400	-	10
Office equipment and furniture	750	-	56
Travel,per diem and hotel	400	151	-
	<u>11,738</u>	<u>1,694</u>	<u>7,772</u>

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

7 CCC GENERAL COSTS (continued)

	2008 Budget US\$ (Un-audited and for information only)	2008 Actual US\$	2007 Actual US\$ (Restated Note 12)
<u>Administration</u>			
Rental and utilities	29,200	35,943	31,572
Office stationery and office upkeep	1,000	507	1,025
Equipment operation maintenance	750	208	602
Security services	5,400	5,240	5,346
Vehicle running costs and maintenance	1,250	1,318	1,243
Photocopying and printing	300	210	142
Audit	2,100	1,929	2,272
Telephone and fax	1,250	1,882	1,363
Miscellaneous (banking and others)	500	797	534
	41,750	48,034	44,099
<u>Resource Center</u>			
Staff salary and benefits	5,053	4,914	4,153
Office supplies and communication	750	396	594
Office equipment and furniture	500	591	727
Documents and books	600	164	170
	6,903	6,065	5,644
<u>NGO Coordination Unit</u>			
Staff salary and benefits	11,960	9,454	9,329
Meetings and workshops	1,000	45	963
Office supplies and communications	3,000	431	444
Travel, per diem and hotel	-	7	-
CG Meeting Preparation	500	-	-
Survey and reports	750	-	32
NGO Law meeting	600	115	-
NGO Meeting and workshop	600	1,105	2,507
Lesson learn seminar	-	2,316	-
	18,410	13,473	13,275

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

7 CCC GENERAL COSTS (continued)

	2008 Budget US\$ <u>(Un-audited and for information only)</u>	2008 Actual US\$	2007 Actual US\$ <u>(Restated Note 12)</u>
<u>Results Based Management (RBM) Training</u>	-	-	5,433
<u>Provincial Exchange Forum and Consultative Workshop on Social Accountability</u>	6,800	2,931	7,953
<u>Research NGOs</u>	-	-	2,000
<u>FSN Lessons Learned Seminar</u>	-	-	4,584
<u>Evaluation</u>	2,500	611	1,500
	<u>177,411</u>	<u>157,130</u>	<u>173,452</u>

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

7 CCC GENERAL COSTS (continued)

	2008 Budget US\$	2008 Actual US\$	2007 Actual US\$
	(Un-audited and for information only)		(Restated Note 12)
<u>Results Based Management (RBM) Training</u>	-	-	5,433
<u>Provincial Exchange Forum and Consultative Workshop on Social Accountability</u>	6,800	2,931	7,953
<u>Research NGOs</u>	-	-	2,000
<u>FSN Lessons Learned Seminar</u>	-	-	4,584
<u>Evaluation</u>	2,500	611	1,500
	177,411	157,130	173,452

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

9 NGO GOOD PRACTICE PROJECT (GPP) PHASES 2 AND 3 COSTS

	2008 Budget US\$	2008 Actual US\$	2007 Actual US\$
	(Un-audited and for information only)		
<u>Personnel</u>			
Advisor	-	-	9,450
Project Coordinator	10,652	10,991	10,390
Project Senior Officer	15,741	13,138	5,627
Project Officer	5,715	6,169	5,485
	32,108	30,298	30,952
<u>Education materials</u>			
Resources and materials	1,500	140	-
Translation and editing	700	1,216	1,025
Research document	1,500	-	-
Copying and printing	1,500	543	883
Media coverage	1,000	15	-
	6,200	1,914	1,908
<u>Certification System</u>			
Applicant NGOs workshops	4,500	3,016	-
Working Group meetings	600	450	-
Compliance mechanism	600	525	-
Sup compliance	5,600	946	-
Follow up visit NGOs	3,000	3,961	-
Information dissemination meeting	2,500	1,269	-
Meeting with Donors	500	1,969	-
Certificate promotion	3,000	1,832	-
Support certification	1,500	-	-
	21,800	13,968	-
<u>Training and workshops</u>			
Focus group workshops	-	-	13,228
Working group meetings	-	-	322
Compliance mechanism meetings	-	-	180
Sub compliance committee follow up and check	-	-	1,213
Consultative meeting NGOs and Stakeholders	-	-	2,743
Information dissemination meeting	-	-	3,739
Support network	-	-	713
	-	-	22,138

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

10 ANALYSING DEVELOPMENT ISSUES (ADI) PROJECT COSTS

	2008 Budget US\$	2008 Actual US\$	2007 Actual US\$
	(Un-audited and for information only)		
<u>Personal cost</u>			
Project Advisor	48,000	48,000	48,000
Trainer (five persons)	58,784	54,597	56,311
Staff development and training	2,500	963	510
	109,284	103,560	104,821
<u>Training courses</u>			
Accommodation	12,600	14,457	14,781
Food	12,300	16,858	12,806
Training supplies	6,000	4,385	3,241
Resource person	1,050	1,245	717
Traveling and transportation	5,400	10,625	5,794
	37,350	47,570	37,339
<u>Follow up activities</u>			
Issues briefings	6,270	4,317	6,667
ADI publications	2,500	3,417	2,290
Follow up compliance of lesson learners	-	-	5,978
Annual Forum	1,000	-	-
	9,770	7,734	14,935
<u>Vehicle and equipment</u>			
Equipment replacement	250	178	248
Repair and maintenance	250	56	205
Used vehicle and maintenance	2,000	1,291	3,130
	2,500	1,525	3,583
<u>Administration</u>			
Office rent and utilities	4,800	7,313	4,800
Communication	3,600	5,134	3,598
CCC support	4,800	13,403	4,800
Bank charges and miscellaneous costs	1,000	3,440	1,108
	14,200	29,290	14,306
<u>Evaluation and audit fee</u>	9,750	9,884	1,650
<u>ADI Project Exposure</u>	-	7,252	840
<u>ADI publication and training course (Oxfam Hong Kong)</u>	-	-	2,423
	182,854	206,815	179,897

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2008

11 ACLEDA BANK (CCC - PENSION FUND)/STAFF PENSION FUND LIABILITY

Movements of the staff pension fund bank account for the year are as follows:

	2008 US\$	2007 US\$
As at 1 January	32,405	27,705
Bonus deposited in the bank account	2,101	2,556
Deposits to the staff pension fund	13,380	10,929
Interest	716	834
Withdrawal for staff bonus in March 2008	(2,556)	-
Payments to staff at the end of their employment	(10,989)	(9,619)
As at 31 December	<u>35,057</u>	<u>32,405</u>

In 2008, the Organisation has changed from Cambodian Commercial Bank to ACLEDA Bank.

12 COMPARATIVE FIGURES

For the year ended 31 December 2007, CCC general charged each Project for the rental and utilities expenditure it incurs by reducing the rental and utilities expenditure of CCC general costs. However, for the year ended 31 December 2008, CCC management changed this accounting treatment by recognising income for the rental and utilities expenditure being charged for each Project instead of reducing the rental and utilities expenditure of CCC general costs. This has been the accounting policy of the Organisation in 2006. This change has been accounted for retrospectively in the statement of income and expenditure. As a consequence, CCC general sources and costs for the year ended 31 December 2007 increased by the same amount of US\$9,600.

13 ACRONYMS

AusAID	: Australian Agency for International Development
AAI	: Action Aid International
BD	: Broederlijk Delen
CCO – CIDA	: Canadian Cooperation Office – Canadian International Development Agency
CWS	: Church World Service
DANIDA	: Danish International Development Agency
EED	: Evangelischer Entwicklungsdienst e.V.
ESP	: Ecumenical Scholarships Programme
FSIF	: Food Security Initiatives Fund
Oxfam Aus	: Oxfam Australia
Oxfam GB	: Oxfam Great Britain
UNDP-CDC	: United Nations Development Program-Council for the Development of Cambodia.

Our Donors / Partners

CCC would like to express our sincere thanks to our donors/partners for their continuous support of our work and mandate



Australian Government
AusAID

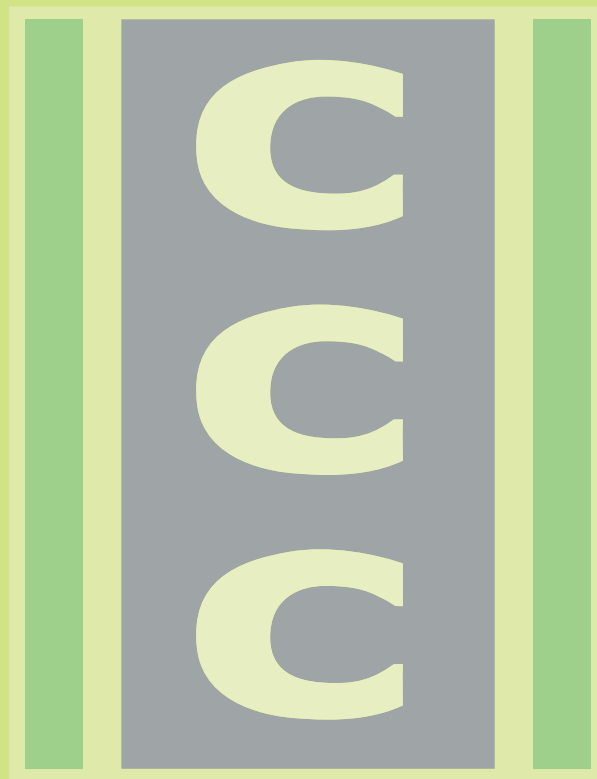


The World Bank

គណៈកម្មាធិការសហប្រតិបត្តិការដើម្បីកម្ពុជា

Cooperation Committee for Cambodia

Comité de Coopération pour le Cambodge



House 9-11, Street 476, Sangkat Toul Tom Pong 1, Chamcarmorn
PO Box 885, Phnom Penh, Kingdom of Cambodia
Tel: (855-23) 214 152 / 216 009
Fax: (855-23) 216 009
E-mail: info@ccc-cambodia.org
Website: www.ccc-cambodia.org