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Cooperation Committee
for Cambodia
Comité de Coopération
Pour le Cambodge

FOSTERING THE COLLECTIVE VOICE OF NGOS IN CAMBODIA



The Cooperation Committee for Cambodia

2009 Annual Report





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Who we are

The Cooperation Committee of Cambodia (CCC) is the pre-eminent membership organisation of the non-government sector in Cambodia. Since 1990 CCC has taken a lead role in representing the voice of Non-Governmental Organizations (NGOs) to the government and donor community. CCC effectively represents the professional interests of NGOs across diverse sectors which make us unique. Our reputation for high quality information management, information sharing and capacity development is widely acclaimed and highly valued by many stakeholders throughout Cambodia.

What we do

CCC is committed to facilitating the exchange of information and fostering productive and mutually beneficial relationships among the development community in Cambodia. We aim to strengthen the collective voice of civil society. CCC embodies the belief that the collective strength of NGOs working together can contribute positively to the development of Cambodia. CCC has strong and effective relationships with international and local NGOs and NGO networks. Member organisations united under the umbrella of CCC enjoy free access to the unique bank of information about NGOs and development in Cambodia, advice regarding NGO organisational practices and up to date directories, research studies and surveys compiled and conducted by CCC and its affiliated partners and projects.



Vision

A strong and capable civil society, cooperating and responsive to Cambodia's development challenges.

Mission

As a professional association of non-governmental organizations in Cambodia, the Cooperation Committee of Cambodia provides high quality services to civil society and influences Cambodia's development partners with our collective voice.

Values

1. Integrity
2. Cooperation
3. Responsiveness
4. Quality

Goals

1. Strengthen the collective voice of civil society.
2. Enhance effective cooperation across civil society.
3. Influence the thinking and practice of development partners.
4. Deliver high quality services to meet the needs of NGOs.

Smoothly and successfully sailing through the first year of its 5 year strategic plan (2009-2013), CCC continues to play its professional role as a platform for technical dialogue, information exchange and professional learning on critical and emerging themes such as NGO/Associations Regulatory Framework and Aid and Development Effectiveness.

The last few years have witnessed significant changes that present NGOs with a 'credibility crisis'. Worldwide, Civil Society Organizations are facing growing pressure from governments, donors and the public to be more open about their funding sources, to provide evidence of their impact and to clearly demonstrate which groups they represent and how. The time has come for NGOs in Cambodia to address the two central issues, transparency and accountability. Many areas of CCC work strive to "undo" some of these pressures by promoting and advocating for strong NGO internal governance.

Effective advocacy work relies on research based evidence and well informed and skilled advocates. In the light of this, the CCC's managed Analysing Development Issues Project (ADI) continues to play a vital role to groom NGO managers to take stock and share findings on critical issues ranging from health related matter to the impact of growing extractive industry on indigenous communities.

The variety and depth of CCC's work undertaken during the last 12 months confirms that CCC staff and management have invested a lot of energy and commitment not only responding to member's needs and aspirations but also the needs of the broader NGO community in Cambodia.

2009 was also a turning point at a strategic level for CCC in the sense that 5 members of the current Executive Committee, myself included, retired to pave the way for other member organizations to take relay from us. Nominations of candidates and e-election took place in the last quarter of 2009 and formal announcement of new Executive Committee will be done at CCC AGM. We trust the new Executive Committee team will benefit and learn as much as we did in guiding CCC at this strategic level. We wish them luck.

On behalf of the Executive Committee, CCC management and staff I would like to sincerely extend our thanks to all members, donors, partners, who have contributed to support the work and mandate of CCC to make it what it is today, a key player and a nexus for bringing members and partners together to collectively represent the voice and concerns of the NGO community in Cambodia.



A handwritten signature in blue ink, appearing to be 'MAM Sambath', written over a white background.

MAM Sambath
Executive Committee Chair
December 2009



I am pleased to present to our members and partners CCC's 2009 Annual report, which highlights CCC's main achievements and touches on some the challenges we faced in the past year.

2009 has been a remarkable year for CCC, a year of significant transformation for the organization and its members in terms of visibility and strategic outreach. This has concretely materialised into a steady growth in membership. As at December 2009, CCC is subscribed by a total of 114 member organizations (78 International NGOs and 36 national NGOs).

Despite the global financial crisis, CCC managed to grow and expand its work. Such growth was not coincident but was more attributed to the trust in CCC's work and mission.

In September 2008, the Government underlined the importance to prepare an NGO legislation. With the understanding that such legislation would affect the entire NGO community, CCC, in close cooperation with other membership organizations, took the leadership to host many rounds of consultations and conducted series of awareness building at national and sub-national level to inform and prepare the NGO community.

At a global level, the stocktaking of the 2005 Paris Declaration on Aid Effectiveness held in Accra (Ghana) in September 2008 noted slow progress in reaching the outcome indicators as originally planned. The role of civil society as a development actor in its own right was neglected in the Paris Declaration but the Accra Agenda for Action (AAA) re-affirmed civil society as one of the key actors of the development arena. In Cambodia, a formal system (Government Donor Coordination Committee -GDCC and Cambodia Development Cooperation Forum-CDCF) is in place for the donor community and the Government to dialogue and hold each other accountable for aid delivery and performance. However, partnership building and acceptance of civil society as a genuine and accountable development actor is still in the making. In response to that, CCC hosted a series of consultations with sub-national NGOs to build their awareness on this issue and to prepare them to be better informed development actors.

At national level, CCC work on the Code of Ethical Principles and Minimum Standards for NGOs in Cambodia has persistently continued to enhance good practices and internal governance of NGOs. Our effort through Analysing Development Issues Project has progressively assisted managers and fieldworkers of NGOs to be able to demonstrate their capacity in research and influencing the behaviour of respective stakeholders ranging from the community people to policy-makers.

Building upon its past experiences and successes, CCC continued to be an effective player to foster partnership with respective peer umbrella organisations such as NGO Forum on Cambodia and MEDiCAM. These partnerships allow CCC to represent and coordinate the voices and concerns of its members and wider NGO community to feed into the discussion between the Royal Government and its development partners in the GDCC meetings and other forums.

Finally, I would like to express my profound thanks to all members, donors, and partners for their sincere support to CCC throughout our history. Most importantly, I wish to express my sincere appreciation to all CCC staff for their dedicated support and full cooperation for the realization of the CCC's vision and mission, and for the prosperity of Cambodia.



LUN Borithy
December 2009

ACRONYMS

- AAA:** Accra Agenda for Action
ADB: Asian Development Bank
ADI: Analysing Development Issues
AE: Aid Effectiveness
CBNRM LI: Community Based Natural Resource Management Learning Institute
CCC: Cooperation Committee for Cambodia
CCiM: Cambodian Centre for Independent Media
CDC: Council for Development of Cambodia
CDCF: Cambodia Development Cooperation Forum
CDRI: Cambodia Development and Research Institute
CORD: Christian Outreach Relief and Development
CSO: Civil Society Organisations
DPA: Development and Partnership in Action
EAGER: Enhancing Awareness on Governance and Effective Regulations for CSO.
EWMI: East West Management Institute
GDCC: Government Donor Coordination Committee
INCN: Improving NGO E-communication and Networking
JMI: Joint Monitoring Indicators
KHANA: Khmer HIV/AIDS NGO Alliance
NAA: National Aids Authority
NGO: Non Governmental Organization
NGOGPP: NGO Good Practice Project
RIPOCA: Human Rights, Power and Civil Action.
RUPP: Royal University of Phnom Penh
SNEC: Supreme National Economic Council
UNDP: United Nations Development Program





Highlights are presented here in summary. Details are provided in the body of the report

PROGRAM GROWTH

In 2009, the CCC's overall program portfolio comprised of 8 projects funded by 18 different international donor partners. Two of these projects were initiated in 2008 and 6 were started in 2009. .

Project activities during 2009 focused on a wide variety of themes including:

- Enhancing NGO good governance (NGO Good Practice Project).
- Developing NGO Managers critical analytical skills in policy and participatory action research (Analyzing Development Issues Project).
- Enhancing awareness on governance and effective regulation (EAGER project).
- NGO data consolidation.
- Engaging provincial NGOs in aid effectiveness discussions (Aid Effectiveness Project Phase 1 and 2).
- Human rights power and civil action (RIPOCA Project), right based institutional studies.
- Improving NGO E-communication and networking (INCN project).

The intensity and frequency of programming activities carried out by the CCC team during 2009 is summarized as below:

MAJOR EVENTS FACT SHEET

Type of activities	# of events held	Outreach	Beneficiaries/Target audiences			
			CCC members	NGO Community	Donor Community	Government Partners
Learning events/Training courses	15	390	√			
Issue Briefings	3	215	√	√	√	√
Capacity building Workshops	19	925	√	√		
Consultations/Dialogues	15	278	√	√	√	√
Member's Meetings	6	224	√			
Exposure visits	2	18				
Total	60	2050				

Note: Outreach data based on recorded attendance lists.

Strategically speaking, CCC reached out to its beneficiaries separately or concurrently more than once every week during 2009.



SYNERGY WORK OF CCC IN RESPONSE TO CAMBODIA DEVELOPMENT CHALLENGES

Project name	Global/National Policy advocacy	NGO Capacity Building	Strategic Dialogues/Collective Voice Building	IT as a development enabler	Governance
NGOGPP	√	√	√		√
ADI	√	√	√		√
EAGER	√	√	√		√
RIPOCA	√	√	√		√
AE 1	√	√	√		
AE 2	√	√	√		
Data Mgt.		√	√	√	
INCN		√		√	

This demonstrates the high level of CCC’s commitment to live up to its mission as stated earlier: **As a professional association of non-governmental organizations in Cambodia, the Cooperation Committee of Cambodia provides high quality services to civil society and influences Cambodia’s development partners with our collective voice.**

CCC serves not just its membership but also a multi-stakeholder audience

CAPACITATING OUR DELIVERY ENGINE

Despite membership and programming growth, the staffing level at CCC has only marginally increased from a total of 25 in 2008 to 31 in 2009. The introduction of performance-based staff appraisal has strategically aligned staff functions and responsibilities more closely against the organization’s needs and dynamics. This has enabled adherence to better defined workflows and work-plans based on clear performance indicators regularly reviewed and discussed between staff and management.

As a responsive and accountable organization, CCC offers ample opportunities for staff development to maintain and improve work quality and performance standards for senior and middle management tiers. During 2009, a total of 14 staff (4 Senior Managers and 10 middle Managers) received assistance to attend external function-related skills building events and courses.





2009 INCOMES VERSUS EXPENDITURES AT A GLANCE

INCOMES	Amount USD
	(in 1000)
Program Revenues	576
Membership fees	90
Cost Recovery/Management Oversight	125
Others	110
Total	901

EXPENDITURES	Amount USD
	(in 1000)
Program costs	453
Human Resources	122
Operations costs	54
Member services	11
Encumbrances for 2010	196
Total	836

Throughout 2009, CCC's efforts in resource mobilization to support its new projects has yielded concrete results enabling CCC to secure a total projected income close to one million for the first time in its history.

As a vanguard of NGO good governance, we continuously and persistently stand firm on high fiduciary accountability in the way we perform and manage our finances in order to ensure that activities are conducted efficiently and cost effectively. CCC's overall costs of delivery and operations are kept as low as possible.

RESPONDING TO MEMBERS' NEEDS

In direct response to members' needs CCC fulfills its strategic role in facilitating cross organisational learning on substantive issues that encourage the development of new practice. Staff from member organisations have shared learning on issues ranging from Human Resources Management, Finance Management, Monitoring and Evaluation and NGO accountability and Governance.

In relation to NGO information management, CCC continues to update its useful and highly valued publications for both the membership and other national and international audiences. In 2009, CCC launched 4 publications: the 2009 Salary Survey, NGO Contact Listing, Provincial NGO Networks, NGO Membership and Sectoral Groups in Cambodia.



ENHANCING THE STATUS OF NGOS IN CAMBODIA

Public trust in NGOs is essential to NGO's capacity to advocate, to deliver services and to represent marginalised citizens. The importance of securing public trust is heightened in countries such as Cambodia where public trust in government and, to a lesser extent, in the corporate sector is often low. NGOs must practice the same if not higher levels of accountability than what they demand of governments and corporations in order to continue to enjoy the confidence of their constituencies. This is important to enable the NGO community to enact some of its most significant roles to build participatory democracy and help maintain the accountability of the private sector, public sector, and international bureaucracies.

Cambodia's NGO Good Practice Project (NGO GPP), was initiated by CCC in 2004 as a direct result of growing pressure, from both within and outside the NGO sector, and from both national and international sources, for NGOs to be more accountable and improve governance standards.

NGO GPP compares well with other similar projects within the region. NGO GPP has facilitated the process of engaging the NGO sector in developing the Code of Ethical Principles and Minimum Standards for NGOs in Cambodia, and currently administers a self-certification service which incorporates peer review. It also continues to work with NGOs to collect feedback and support ongoing compliance. These achievements and activities on the part of NGO GPP suggest that good practices have been adopted in regards to setting standards and measuring performance against these standards.

In 2009, 28 NGOs (24 local and 4 international) applied to NGO-GPP for participation in the voluntary certification system. 19 applications were reviewed and 9 NGOs were certified as Good Practice NGOs.

NGOs whose applications did not fully meet the requirements of the Code received assistance from CCC through workshops. In 2009, 12 mentoring and coaching workshops for applicants were conducted to assist those NGOs to fulfil the criteria of the certification system in their next application.

All certified NGOs were followed up through field follow up visit and surveys to monitor their ongoing compliance against the Code of Ethical Principles and Minimum Standards for NGOs in Cambodia. This confirmed that these NGOs complied with the standards and continued to improve performance in relation to the recommendations of the Code of Compliance Committee.

Since 2004, the NGO Good Practice Project (NGO GPP) has been playing an important role to promote professionalism and accountability of NGOs in Cambodia through the Code of Ethical Principles and Minimum Standards for NGOs in Cambodia and Voluntary Certification System. The Code of Ethical Principles and Minimum Standards for NGO in Cambodia and the Voluntary Certification System is a set of nine ethical principles addressing cooperation, respect and equity in NGOs' relationships, quality, efficiency and openness; and 25 minimum standards for governance, organizational management and programs





WIDER OUTREACH

Highly committed to building a strong and accountable civil society in Cambodia, CCC continues to raise the awareness of the Code of Ethical Principles and Minimum Standards at a nation wide level to include all active NGOs. In 2009, four context relevant capacity building workshops were conducted in different regional locations of Cambodia targeting NGO directors and senior managers. Each workshop was attended by about 30 participants and lasted for four-five days covering six fundamental subjects. The workshop comprised of the following topics: value and importance of the Code of Ethical Principles and The Minimum Standards for NGOs in Cambodia, Organizational Policies and Board Development, Strategic Planning, Monitoring and Evaluation, Sound Financial and Administrative Management, and Effective Human Resource Management & Development.

To accelerate peer acceptance from large umbrella organizations and donor NGOs, presentations of the Code of Ethical Principles and Minimum Standards were shared in five regional training workshops on the theme of Engaging Provincial NGOs in Aid Effectiveness. Presentations were likewise made at the Annual General Meeting of MEDiCAM, and during NGO Forum, DAC partner meeting and/or CARE partner. Through these forums and other means, 1,400 information packs were distributed. On top of that a DVD was produced in both Khmer and English languages for improved access by interested parties. This has contributed to building the credibility and recognition of the Code. In a variety of discussion forums on the scheme with selected donors funding agencies such as United Nations Development Program (UNDP) and East West Management Institute (EWMI), it was acknowledged that voluntary self regulation provides an essential instrument to safeguard the effectiveness of disbursed funds as well as to enhance the accountability of NGOs in Cambodia.

BUILDING STRATEGIC INTERNATIONAL ALLIANCES

In an attempt to promote the Code of Ethical Principles and Minimum Standards for NGOs at the international level as well as to explore cooperation and learn about similar experiences around the globe, CCC's work on this important issue was shared to counterparts and partners in India and Spain through 2 separate exposure visits. The exposure visit to India took place during the last week of June while the trip to Spain happened in late October. These exposure visits helped build strategic relationship alliance between CCC and the NGOs visited in both countries. During the visit to Spain CCC learned that its code and certification system is comparatively more developed than its Spanish counterpart. During the trip to India CCC gathered new insights to enhance further NGO effectiveness and accountability. These included developing new standards for program development and management, reviewing the structure of the certification committee, and possibility of developing a transparency checklist.

DEVELOPING THE CAPACITY OF NGOS IN CAMBODIA

CCC through its Analyzing Development Issues (ADI) Project builds capacity of NGO managers and fieldworkers in critical thinking and analysis. Through the various ADI courses CCC assists NGO staff to study and solve problems, conduct policy and participatory action research, initiate and make improvements to their programs, and to contribute to discussions on policy research. In 2009, CCC's ADI Project conducted training and research with NGO managers and fieldworkers on three topics critical to Cambodia's development: Mobilizing Youth in HIV/AIDS Prevention (March-July); The Expansion of Mining Activities and Indigenous Rights (May-July); and Mobilizing Young Adults for Safe Migration (August-November).

Overall 60 NGO staff (37 percent women) from 31 NGOs participated in the three courses conducted in 2009. In the community courses for fieldworkers participants were equipped with participatory action research skills aimed at mobilizing people around action plans to respond to their own community



problems. The issues were addressed and solved by villagers themselves with little or no resources from outsiders. In the basic course for managers, participants learned how to design and conduct research studies and then applied what they had learned in their own course break research assignments. In the basic course the participants likewise increased their awareness and understanding on how poverty and global development issues impact Cambodia.

In December a reflection workshop on the two community courses was organized in Battambang province with assistance from CORD capacity building advisors. The workshop explored how the community course participants in 2009 were able to apply what they have learned in their respective NGOs. In addition to the course participants themselves the workshop was attended by Executive Directors and Line Managers of the participating NGOs. The workshop sparked lively discussions on the merits of participatory action research (PAR) and transformative learning approaches. While many workshop participants were enthusiastic about the approaches introduced in the course, others raised questions and identified challenges about integrating PAR into their existing organisational programs. In general, most of the workshop participants were interested and excited about the course outcome and were willing to try to apply the new methods in their work.

CREATING SPACE FOR DIALOGUES

On 20 November 2009, the Cooperation Committee for Cambodia (CCC) and the NGO Forum on Cambodia, in partnership with the Alliance 2015 and other organizations, organized a CSO High Level Dialogue on Aid Effectiveness in Phnom Penh attended by 130 representatives from 108 provincial, national, and international NGOs working in Cambodia. The purpose of the meeting was to provide the participants an opportunity to reflect on the implementation of aid effectiveness in Cambodia, to identify areas for enhancing NGO's aid effectiveness, and to engage with the Royal Government and development partners through high level dialogues scheduled in the first quarter of 2010.

The dialogue concluded that 89 percent of respondents viewed 'Mutual Accountability' and 'Country Ownership' as the most important and relevant principles to them; and that their engagement will add value to effective development. The participants agreed that successful engagement in the process will require communication skills building for NGOs so that their grassroots knowledge and experience can be meaningfully expressed in dialogue with the government and donors; especially in Technical Working Group (TWG) processes. It was strongly recommended that government and donors should encourage the establishment of mechanisms and approaches to ensure participation from civil society in the budgeting and planning processes. It was acknowledged that NGOs in Cambodia have a tool (the Code of Ethical Principles and Minimum Standards) to demonstrate their commitment to mutual accountability and that they wish to fulfil their role as genuine development actor to influence the national aid effectiveness as outlined in ACCRA.

CCC also works to maintain a mechanism for technical dialogue between government and the NGO community. CCC has continued to facilitate forum and dialogue between CCC Members Liaison Group, NGO network representatives and target ministerial departments at a technical level (included Ministry of Interior, Ministry of Foreign Affairs and International Cooperation, Council of Ministers, and Council for Development Cambodia). This mechanism is to address technical issues such as NGO registration, communications, understanding each other roles and responsibilities, creating smooth working environment and building strategic partnerships for effective and sustainable development of Cambodia.

On February 19, a provincial workshop on promoting good practices and effective partnership gathered 69 government and NGO representatives in Siem Reap and on March 12 a national dialogue between 30 representatives from government and NGOs was convened in Phnom Penh to address the technical issues and create concrete mechanism where CSO/NGO and government could discuss and work together in more effective and harmonious ways.



FORGING RELATIONSHIPS AND NETWORKS OF NGOS

CCC takes its representation role seriously in order to ensure that policy level discussions are fully captured and shared back to the membership as well as to the broader NGO community for feedback and reflection. Voice and comments from its members and the community are consolidated and fed back into policy level dialogues where CCC is officially represented.

At national level, CCC is member of the Partnership and Harmonization Technical working group and CCC is also member of the Paris Declaration Evaluation National Reference Group (NRG). CCC in partnership with NGO Forum on Cambodia and MEDiCAM continued to be represented in the quarterly meeting between the Royal Government of Cambodia and its development partners at the Council for the Development of Cambodia. CCC likewise continued to coordinate the views of sectoral NGOs/ networks for incorporation into the NGO Report on the Monitoring of the CDCF's joint Monitoring Indicators (JMIs). These were submitted to the Government-Donor Coordination Committee meetings held on 28 April and on 29 September. Participation in these meetings allows NGOs to voice their concerns on priority development issues to respective government and donor agencies. In cooperation with a wider NGO community, CCC took part in organising workshops on critical issues such as the impact of global economic downturn on Cambodia, feedback to the 2010 national budget, and the draft law on local NGOs and associations.

At the international level, CCC is an active member of the Asia Aid Watch initiative and a member of the Capacity Development Facility for Development Effectiveness. Participation to these forums enables CCC to interact and learn and tap into the Aid and Development Effectiveness evolving data bank and resources on latest trends and regional consultations.

EFFECTIVE RESEARCH COORDINATION AND DISSEMINATION

CCC continued to be a Steering Committee Member of the Cambodia Development Research Forum (CDRF), together with Community Based Natural Research Management Learning Institute (CBNRM LI), Cambodia Development Resource Institute (CDRI), the Royal University of Phnom Penh (RUPP), and the Supreme National Economic Council (SNEC). As a member of the CDRF steering committee and working group CCC was able to actively engage and network with government agencies, research institutions, and universities.

The Cambodia Development Research Forum 2009 National Symposium was organised on 9-10 September. Around 200 people participated from national and international research institutes, universities, NGOs, government agencies, and development partners. The forum provided opportunities for researchers in Cambodia to share their research experiences and disseminate research findings to a wider audience which included practitioners, policy-makers, and academics. CCC was honoured to have five papers based on ADI research studies selected for presentation at the CDRF 2009 National Symposium. As a consequence of ADI's presentation on mining, an article entitled 'No Boon for Mines' was published in the Phnom Penh Post Newspaper on 11 September.

ADDRESSING EMERGING CONCERNS OF MEMBERS

In response to the government's intention to promulgate the Law on Local NGOs and Associations, CCC in close cooperation with NGO Forum on Cambodia, MEDiCAM, and CARE, sought to coordinate diverse views of NGOs in Cambodia regarding this law. Seven meetings were held among national and international NGOs in Phnom Penh, and a common position was reached by these NGOs.



The common position was then reflected in a Joint Statement, which was later widely discussed with NGOs in five regional workshops throughout the country. The Joint Statement was eventually endorsed by 237 NGOs and submitted to the Royal Government of Cambodia, all development partners, and International Human Rights Organisations. The statement urged the government to uphold the principle of democracy, make the draft law available to civil society and the general public, and undertake a broad and meaningful consultation process. The NGO community also stressed that the law is not yet necessary and that they would like to see the government promote an 'enabling environment,' meaning that a number of laws should go forward or at least in parallel and that an independent judiciary is needed in advance of the Law on Local NGOs and Associations.

The key to success for CCC's work on this issue lies in its participative and inclusive approaches. NGOs of all types – local and international, large and small, development and human rights bases have made informed and valuable contributions. What has developed from these approaches is a stronger, better prepared NGO community. However what is the most remarkable achievement is the level of unity and cohesion within the NGO community and consequently, the scope, reach and impact have become considerably greater than anticipated. Participation and inclusion offer only part of the explanation, the critical additional factor is leadership. For the first time in 30 years of NGO practice in Cambodia a new level of partnership working between the lead membership organisations, CCC, NGO Forum and MEDICAM has been established. The joint leadership has gained cohesion through co-operation, debate and joint activity and it contributes a significant legacy for the future health of civil society.

CCC's approaches have amplified the voice of the NGO community on the proposed introduction of new legislation; the value of self-regulation and the increased demand for good governance from the aid effectiveness agenda. In this context development partners have been engaged in a variety of ways that have helped open up dialogue and promote understanding. The international context of NGO legislation and good practice has been incorporated into approaches, CCC has linked to a variety of international agencies both those that specialise in governance issues and those with a broader human rights mandate.

NGOs Petition To See Draft of Law To Govern Civil Society

BY BETHANY LINDSAY
THE CAMBODIA DAILY

Organizations question gov't motivations in creating law

In a statement signed by 216 local and international groups, distributed Tuesday, Cambodia's NGO community has asked for a glimpse at a draft of a new law that will soon govern associations and non-governmental organizations in Cambodia.

The so-called NGO law was marked as a priority by Prime Minister Hun Sen in a September 2008 speech, but members of civil society groups said yesterday that they haven't seen a draft of the proposed legislation in the year since. That prompted the calling for more consultation, with concerned organizations issuing their statement during Tuesday's donor meeting between the government and development partners.

"Do you have a draft? I don't have one," Dr Sin Somony, director of the medical NGO umbrella group Medicam, said by telephone yesterday. "That's why I'm wondering when a draft will be available," he said.

He added that his public health organization, along with the Co-operation Committee for Cambodia and the NGO Forum on Cambodia, organized a meeting last week with members of civil society groups to discuss the proposed law. They sent invitations to the Interior and Foreign Affairs Ministries, the two government bodies involved in drafting the law, but no government representatives attended the meeting.

NGO Forum Director Chhith Sam Ath said yesterday that he had not seen a draft of the law or spoken with government representatives in the past year, a sentiment echoed by Lun Borithy, CCC's executive director.

"We cannot give any input on what is in the law until we know what is in it," Mr Borithy said yesterday.

The statement from the 216 NGOs, which was not addressed at Tuesday's donor meeting, also questioned the government's motivation in creating the law.

"We believe that the current registration processes are adequate to ensure regulation and more importantly are seen as supportive of an 'enabling' environment for civil society to exercise its right to engage in participatory democracy," it read.

"The legitimacy of civil society to create space for the 'voice' of affected communities is being called into question by the government."

Members of the government have said that the law will promote transparency in the NGO community and weed out groups that support terrorism. The last draft made available to members of civil society was written in 2005.

Care International's Country Director Sharon Wilkinson said yesterday that she does not necessarily object to the idea of a law governing associations.

"Laws are excellent things to govern if the laws are unambiguous and cannot be used to hamper civil society," Ms Wilkinson said. "I cannot comment on whether this law will do this or not, because I have not seen it."

She pointed out that, as things stand now, local organizations must register with the Interior Ministry, while international NGOs enlist at the Ministry of Foreign Affairs, and that the CCC administers an NGO good practices registry, which invites associations to voluntarily adhere to a code of ethics.

"Nobody is working outside the law," Ms Wilkinson said.

Foreign Affairs Ministry spokesman Roy Kuong said yesterday that the draft is currently being discussed by members of his ministry and the Interior Ministry.

"Right now, it's in process. A technical team is working on it," he said, adding that he did not have information about the content of the draft.

When asked if NGO groups will have an opportunity to comment on the law, Mr Kuong said, "I'm not sure yet."

Interior Ministry spokesman Lieutenant General Khieu Sopheak could not be reached for comment yesterday. In the past, he has said that an NGO law will encourage organizations that are politically neutral, and discourage "racist" groups.

"Some NGOs, they are acting beyond their rights," he said in a June interview.

THE CAMBODIA DAILY NATIONAL THURSDAY, OCTOBER 1, 2009



INFLUENCING RELEVANT INSTITUTIONS ON EMERGING ISSUES

In support of its core training and research activities, ADI organises Issue Briefing Workshops at national and provincial levels, and widely disseminates its training materials and research reports. In 2009 three Issue Briefing Workshops were convened which highlighted the results of ADI research and promoted discussion and debate on important development topics.

On April 24 ADI conducted an Issue Briefing Workshop on the theme HIV/AIDS and Its Treatment in Cambodia in Phnom Penh with more than 80 participants in attendance. Distinguished speakers included the Deputy Director of the National AIDS Authority, the Executive Director of the Khmer HIV/AIDS NGO Alliance (KHANA), and University of Michigan Professor John Knodel. During the workshop the ADI team presented the results of its research study Older Age People with Children/Household Relatives on ARV in Six Communes of Banteay Meanchey Province. The workshop also included older women who had played a major role as HIV/AIDS care takers and in Anti-Retroviral (ARV) therapy.

Analysing Development Issues Project builds the capacity of NGO managers and fieldworkers in critical thinking and analysis through trainings and research. ADI uses its research results to influence relevant stakeholders by:

- Organising Issue Briefing Workshops;
- Engaging with advocacy NGOs;
- Publishing reports and journal articles; and
- Delivering papers at local and international conferences.

On June 23 ADI convened an Issue Briefing Workshop on the topic The Impact of HIV/AIDS and Its Treatment in Banteay Meanchey Province. This workshop was held in Serey Sophorn, the capital town of Banteay Meanchey, with about 60 persons in attendance. The workshop was honoured by presentations made by the Deputy Director of Provincial Health Department and government officials working in the HIV/AIDS and Home Based Care Program. The workshop discussed the timeliness of health service at health centres and referral hospitals, concerns of community people about ARV use and support, and HIV/AIDS issues in general.

On November 13 an Issue Briefing Workshop on the Impact of Mining Expansion on Local Communities was held in Phnom Penh in collaboration with Development and Partnership in Action (DPA) with about 75 persons present. Presentations were made by a senior representative of the Ministry of Environment, a steering committee member of the Extractive Industry Social Environmental Impact (EISEI) network, and others institutions involved in responsible mining. ADI team members presented the findings of their research study on The Expansion of Mining Activities and Indigenous Rights in Mondulhiri Province. The ADI study underscored the absence of the free, prior, and informed consent of the indigenous people in mining operations. Many villagers dependent on natural resources for their livelihoods expressed their concerns about the expansion of mining in their forests and communal lands.

Indigenous people's participation in mining exploration and exploitation activities was limited. Almost all had not been informed, much less given their consent, about the mining operations in their ancestral areas.

Presentations and discussions on the mining issue at the workshop were broadcasted through CCiM (FM 106.5) and SCY (FM 107) radio channels. Soon after the Issue Briefing Workshop, CCC staff were invited by the radio talk show programs to speak on the impact of mining activities in the northeast region of Cambodia.



DEVELOPING AN ENABLING ENVIRONMENT FOR NGOS

While the issue of aid effectiveness has been discussed extensively between the Royal Government of Cambodia and donor community, few NGOs have been engaged in these national discussions. Many NGOs based in the province are not aware that these discussions are taking place.

In the attempt to engage provincial NGOs in the national aid effectiveness agenda, CCC in cooperation with Council for the Development of Cambodia (CDC) conducted five training workshops in various regional areas of Cambodia. The workshops involved 328 participants from 287 provincial NGOs. This series of workshops helped participants to become aware of internal and external factors that facilitated and/or hampered their own efforts and potential to contribute to development assistance in Cambodia. In addition, the workshops provided opportunities for NGOs across the country to dialogue with government officials and in particular representatives from the CDC.

Participants learnt about the concept and principles of aid effectiveness as expressed in the Paris Declaration and the Accra Agenda for Action (AAA). They found the concept and principles applied to the aid relationship between official donors and recipient governments to be relevant to NGO relationships with both sub-national governments and international NGOs that are their donor counterparts. Such awareness enable the sub-national NGO leaders to reflect and become better agents of change whilst working with their respective fund providers and beneficiaries.

During the workshops it was suggested that official donors and international NGOs should reduce their direct project implementation. At the same time, they should do more to provide financial support and strengthen the capacity of the local NGOs to work together with the government. Both national and international NGOs need to promote the principles of the Paris Declaration (PD) in their development projects. They should be invited to participate in preparing, implementing, and monitoring development plans at the sub-national levels. Meanwhile, NGOs should reflect highly degree of ownership and accountability. For future engagement in aid effectiveness discussions, two focal point persons were established in each province, selected by participants from respective provinces who attended the training workshops.

Consolidated feedback from the series of workshops confirmed an overwhelming need for provincial NGOs to link up their day-to-day work to aid effectiveness's principles. Additional dialogues and consultations on related to Aid Effectiveness should be of multi-stake holder nature involving local authorities, donor and recipient NGOs. These dialogues and consultations will overtime bring all parties concerned on the same page and will also contribute to foster closer relationships between the entire NGO community, the donor community and the host government.





CAPTURING AND SHARING CRITICAL NGO RELEVANT INFORMATION

One of CCC's historic institutional strengths is its ability to timely capture and share the latest relevant institutional and programming information on NGOs and NGO networks active in Cambodia. CCC is well known for producing quality publications about NGOs, commonly known as CCC directories.

In 2009, CCC completed and updated three directories, the Directory of Provincial NGO Networks, the Directory of NGO Membership and Sectoral Groups in Cambodia and the Agency Contact Listing. These directories provide A to Z information on NGOs and NGOs networking including their identity, latest contact addresses and location updates. CCC's publications serve to highlight and map out the collective efforts of NGOs and organizations working together to discuss, share information, plan activities and contribute to various government planning initiatives. 300 copies of each directory were printed and distributed to CCC's member organisations, partners, and affiliates. Copies were also available for sale to non-members as well as to the general national and international audiences.

During the year the Survey of Salary for National Staff of International and Cambodian NGOs was also completed. More inclusive than previous volumes, the survey collected data from 91 NGOs (members and non-members of CCC). The survey incorporates additional types of benefits into its analysis. The survey reports separately on international and national NGOs and classified each into two types by their fund volume: large- and medium-size NGOs. The survey report provides information and guidance in setting/reviewing salaries and benefits for national staff of NGOs in a fair and equitable manner. This snapshot report is also a useful tool to aid NGO management in budget planning for staff costs, staff development and training as well as reviewing other staff benefits such as subsistence/travelling allowances. 110 copies of the survey were disseminated.

CCC also contributed to book chapters in publications by the Community Based Natural Resource Management Learning Institute (CBNRM LI) and the Asian Development Bank (ADB). ADI team members contributed two chapters 'Negotiating Tenure Conflict in Indigenous Villages of Ratanakiri Province' and 'Mobilizing Villagers to Stop Illegal Fishing along the Srepok River in Ratanakiri Province' to CBNRM LI's publication *Emerging Trends, Challenges and Innovations: Community Based Natural Resource Management in Cambodia*. ADI team members also contributed a chapter 'Access to Natural Resources: Case Studies of Cambodian Hill Tribes' to ADB's publication *Land and Cultural Survival: The Communal Land Rights of Indigenous Peoples in Asia*.

MEMBERSHIP SUPPORT AND DEVELOPMENT

Despite the intensity and dynamism deployed by CCC team to effectively implement a growing number of projects, CCC still dedicate a fair proportion of its management and staff time in responding to member's needs and aspiration. As a caring and listening membership organization, CCC continues to fulfill its role as a platform for dialogue, for experience and skills exchange as well as a common venue for enriching knowledge and awareness on institutional best practices.

MEMBERSHIP MEETINGS

CCC conducted regular membership meetings every two months to update members on progress and to discuss contemporary development issues. Six meetings were held in 2009, attended on average by 34 participants, an increase from the average 28 participants in 2008 and the average 22 participants in 2007. The increase in attendance signifies improved functioning of CCC as well as the improved quality of the meetings in addressing issues of relevance to its diverse membership.



LEARNING FORUMS

Surveys conducted by CCC revealed that while there are numerous existing resource persons within various member organizations possessing relevant skills and knowledge on a specific and NGO relevant issues, there has been no concrete mechanism to facilitate the exchange of experience and best practices between organizations. The tendency instead has been to resort to one-off trainings by external “experts” which often lack relevance to the specific realities of Cambodian NGOs, use methods and approaches which fail to recognise the cultural, social, political and learning environment in Cambodia and as a result fail to generate movement and momentum for change within communities or organizations.

In response to these needs, CCC initiated a networked action learning process which comprises multiple sequentially linked training and reflection/sharing events focusing on specific areas of relevance/interest to Cambodian NGOs. It is intended that this approach will introduce a more reflective approach to learning and help to give birth to sustained Communities of Practice (CoP) around the areas of shared interest among participants.

A community of practice is a group of individuals participating in joint learning, and continuously create their shared identity through engaging in and contributing to the professional practices of their communities. In 2009, 10 forums were organised with an average of 35 to 40 participants and focused on a number of topics such as effective human resource management, sound financial and administration management, strategies for sustainable financial management, internal control and external auditing, and NGO accountability and governance.

FOSTERING INFORMATION TECHNOLOGY AS AN ENABLING TOOL

As the computer and internet industry gains influence and an increased market in Cambodia, many types of Khmer fonts have been developed but most of them were not developed by using Unicode nor meet the guidelines of the Unicode Standards. However, all of these fonts have been widely utilized with word processing, such as Word in Microsoft Office. Because many of these fonts were neither developed using Unicode Standards nor adopted by makers of World Wide Web (WWW) browsers, many Khmer fonts were not readable without special library drivers. Khmer Unicode complied with these standards. To assist NGOs in improving their daily work and adopt latest technologies, the CCC, in partnership with Open Institute and with support from World Forge Foundation, conducted training in 5 workshops on ‘Khmer Unicode and Open Office’. While each workshop took two days, all the training was conducted in Phnom Penh and benefited 56 staff of CCC’ member organizations and 12 staff of Provincial NGO Networks.

Furthermore, CCC is also in the process of digitizing its resources centre and rebuilding its website aiming at making e-information accessing, exchanging and sharing more and more paperless.





EXECUTIVE COMMITTEE

CCC Management and staff wish to extend their warm appreciation and deep gratitude to the Executive Committee for their ongoing support and guidance during 2009. Throughout the year, the Executive Committee have fulfilled their noble obligation at this strategic level with high dedication and great wisdom. Their participation to CCC activities and their collective advice to the senior management of CCC have greatly contributed to the increased visibility of CCC among its members as well as the broader NGO community in Cambodia.

- 2009 Executive Committee Team
- Mr. Mam Sambath (chair)**
Executive Director
Development and Partnership in Action (DPA)
 - Ms. Haidy Ear Dupuy (Vice Chair)**
Communications Manager
World Vision International
 - Mr Kou Naren (Treasurer)
Finance and Administration Manager
Forum Syd
 - Ms Carol Mortensen (Member at Large)**
Country Director
Child Fund
 - Mr. Prashant Verma (Member at Large)**
Quality Program Manager
Concern Worldwide
 - Dr. Sam Inn (Member at Large)**
Deputy Country Representative
Lutheran World Federation
 - Mr. Pen Sarak Pheap (Member at Large)**
Jan-August 09
Human Resources Manager
Care International (Cambodia)



Executive Committee

STAFF

Mr. LUN Borithy	Executive Director
Mr. SOEUNG Saroeun	Senior Operations and Finance Manager
Mr. KIM Hor Han	Finance Coordinator
Ms. KHAM Sotheavy	Finance Officer
Ms. SUOR Sovandavy	Finance Assistant
Ms. SOEUNG Satya	Human Resource Officer
Mr. THA Sophal	Driver /Office helper
Ms. ENG Rotha	Receptionist/ Administration Officer
Ms. PEN Hoeung	Cleaner
Ms. DUONG Keo	Cleaner
Mr. ENG Sophara	IT Officer
Ms. TOY Monireth	Members Service Officer
Ms. PEN Bopha	NGOGPP Manager
Mr. LIM Sokly	NGOGPP Capacity Development Officer
Ms. SAM Vaddthanak	NGOGPP Networking and Promotion Officer
Mr. SOK Sovann	NGOGPP NGO Code and Certification Officer
Mr. HAK Kunthy	NGOGPP NGO Code and Certification Officer
Dr. John McANDREW	ADI Project Advisor
Ms. HAK Sochanny	ADI Project Manager
Mr. CHEN Sochoeun	ADI Researcher/Trainer
Mr. SO Dane	ADI Researcher/Trainer
Ms. HOUN Kalyan	ADI Researcher/Trainer
Ms. KHOUN Chandore	ADI Researcher/Trainer
Mr. RATH Chan Tha	IT Trainer
Mr. THINH Sophea	IT Trainer
Volunteer	
Ms. Laura MITCHELL	Project Advisor (seconded from VSO)
Consultants	
Mr. HORN Marong	Data Management Outreach
Mr. NGO Sothath	Aid Effectiveness Specialist
Interns	
Ms. SEY Siheang	Administration Intern
Mr. SENG Saly	Project Intern
Departed	
Ms. LY Sok Hoing	Researcher/Trainer
Mr. SAM Sophal	Communication and Information Officer
Ms. OUK Raty	Finance Coordinator
Ms. KEO Mara	NGOGPP Project Officer
Mr. MEAS Chomno	Members Service Coordinator
Educational Sabbatical	
Mr. OEUR II	ADI Project Coordinator

CCC would like to express our sincere thanks to our members for their continuous support of our work and mandate.

Full members	Member Since	Full members	Member Since
ActionAid International Cambodia	2005	Caritas Cambodia	1992
Action on Disability and Development	1998	Catholic Relief Services	1992
Adventist Development and Relief Agency	1992	ChildFund Cambodia	2008
Australian Business Volunteers	2000	Christian Care For Cambodia	1998
American Friends Service Committee	1991	Christian Outreach Relief and Development	2009
Amici Dei Bambini Cambodia	2009	Christian Reformed World Relief Committee	1999
Aide ét Action	2004	Church World Service	1991
Asian Outreach Cambodia	1999	Concern Worldwide	1991
Association Angkor – Belgique	1992	Cooperazione e Sviluppo	1996
Australian Caring for Refugees	2002	DanChurchAid	2004
Australian Catholic Relief	1990	Development and Partnership in Action	1991
Australian People for Health Education and Development Abroad	1995	Deutsche Welt Hunger Hilfe/German Agro Action	2004
Australian Volunteers Int'l	1992	Diakonia	2009
Banteay Srei	1991	Digital Divide Data	2003
Bremen Overseas Research and Development Association (BORDA – CAMBODIA)	2009	East Meet West Foundation	2010
Cambodian Acid Survivor Charity	2008	Enfants & Développement	1998
Cambodia Arts and Scholarship Foundation	2009	EveryChild	2001
Cambodia Family Support	2010	FH Cambodia	1991
Cambodia HIV/AIDS Education and Care	1995	Forum Syd	1994
The Cambodia Trust	2001	Foundation for International Development & Relief	2000
Cambodian Disabled People's Organization	2010	Gender And Development Cambodia	2001
Cambodian Health Committee	1996	HAGAR	2002
Cambodian Human Rights Association	1994	Handicap International France	1991
Cambodian Researchers for Development	1995	Handicap International Belgium	1991
CARE International in Cambodia	1994	Health Unlimited	1991
Caring for Young Khmer	1992	HelpAge International	1992
		Home Land/Meathto Phum Komah	2002

Full members	Member Since	Full members	Member Since
House of Family	2005	Plan International Cambodia	2005
International Cooperation Cambodia	1991	Rain Water Cambodia	2004
International Development Enterprise	2004	Rural Animal Health Development	2008
International Volunteers of Yamagatta	1998	Organization SAVORAS	1998
Intervida Cambodia	2009	Save the Children Australia	1991
Jesuit Service Cambodia	1992	Save the Children Norway	1991
Japan International Volunteer Center	1991	Save the Earth Cambodia	2008
Kamonihashi Project Organization	2009	SNV Cambodia – Netherlands Development	2009
Khemara	1990	Organization	
Krousar Yoeung	2003	Services for the Health in Asia & African	1994
Legal Aid of Cambodia	1996	Regions	
Lutheran World Federation	1991	Shalom Life Carereserve Centre	1996
Maryknoll	1992	Shanti Volunteer Association	1991
My Village Organization	2009	SILAKA	2000
Mennonite Central Committee	1991	Soutie a l'Initiative Privee Pour l'Aide a la	2001
MoPoTsyo Patient Information Center	2009	Social Services of Cambodia	2009
Medical Teams International	2008	Sovann Phoum	2002
NGO Education for Partnership	2004	TRAIDCRAFT	2009
New Humanity	1995	TROCAIRE	2008
Norwegian People Aid	1996	Trotrung ning Akpiwat Sokapeap neak	1994
NYEMO	1999	Krekror	
Ockenden Cambodia	1999	Veterans International Cambodia	1996
Open Forum of Cambodia	2008	Vicheasthan Bandos Bandal Neak	
Oxfam America-East Asia Regional Office	2006	Krobkrong Kangea Aphivath	1997
Oxfam Australia	1991	Voluntary Service Overseas	1992
Oxfam Great Britain	1991	Volunteer Service Abroad	1994
Oxfam Quebec	2006	Wholistic Development Organization	2006
Pact Cambodia	1994	World Education – Cambodia	1999
Partnership for Development in	1991	World Relief – Cambodia	1992
Kampuchea		World Vision Cambodia	1991
Phare Ponleu Selpak	2009	Voice of Democracy	2008
Ponleu Ney Kdey Sangkhum	2005	Youth With A Mission	1992
Ponleu Komar	2008	Associate Members	
		AUSAID	2003

From: Kim Yoeum [Kim.Yoeum@hagarinternational.org]

Sent: Thursday, July 16, 2009 4:14 PM
Cc: GPP-Sovann; Mara.Keo

Dear Borng Borithy,

On behalf of Hagar staff and CEO, we would like to extend our heart-felt appreciation for the commitment of CCC Team, in particular NGO GPP Unit, who have worked very hard with integrity to perform an assessment of Hagar for the NGO GPP certification. Honestly, we are all very happy and excited about the success in obtaining this certificate. Obviously, it must be very helpful and valuable to Hagar Cambodia. Truly, having this certificate is not everything but a lot of things need to be done for improvement and to keep up with the quality certified. We will work with CCC to life up the quality of NGO service in Cambodia.

Best regards,
Mr. Kim Yoeum
HR Manager
HAGAR

From: RAHDO BMC [mailto:rahdobmc@hotmail.com]

Sent: Friday, January 08, 2010 9:06 AM
Cc: Anne Bright (2)
To: Sophal.com(CCC)
Subject: RE: CCC membership fee 2010

Dear Mr. Borithy,

Greeting from RAHDO staff in BMC Province. Hope you and your work colleagues are fine and have very nice day on New Year.

RAHDO would like to acknowledge and appreciate CCC work in the year 2009 who has given lots of opportunities for members to attend the bio monthly meeting and useful workshop. RAHDO strongly commits to be one of full members of CCC to learn more effective work from other members.

RAHDO feels very proud being a member of CCC.

Wish you and your colleagues have nice day and happy new year.

Best regards,
Prom Has,
RAHDO Program Manager,

From: Sophiep Chat [chatsophiep@childfund.org.kh]

Sent: Friday, July 17, 2009 12:19 PM
To: saroeun.soeung@ccc-cambodia.org
Subject: Greetings!
Dear Saroeun,

It was very nice to meet you for the first time in person. I am glad to have an opportunity to listen to your presentation at the CCC workshop on NGO Accountability and Governance. As I noted from what many of those discussion during the panel discussion that although we may work in different focus area of work but in fact we are working toward the achievement of common social and people well-being. It is very valuable that we have such opportunity to share our experiences.

I am also glad to see that you have taken on the very important responsibility and the role to facilitate this valuable event and getting people from many levels to involve. I think it is very crucial that we try as much as we can to put those various things that do into a collective effort so that we can make a difference in the society. In this sense I want to say that the more we can get to know each other better the more chances that we can make the real positive changes. I want to totally support your inspiring call that it is possible to make a really different by first changing oneself then I also believe that it will build up the momentum.

I would like to request you that also include me in whatsoever discussion in the future. It is also my main interest to get myself to a deeper understanding about the organizational development and its effectiveness through leading some of those topics discussion.

It is not a surprise that even though we work and live in the same small city but we don't really get a chance to meet each other however it is not a real problem unless we still remember each other and often think of one another. I hope to catch up with you again on various occasions.

Best wishes,
Chat Sophiep
Program Manager
ChildFund Cambodia

From: Chanpanhara Oum [chanpanhara_gad@online.com.kh]

Sent: Monday, January 04, 2010 9:07 AM
To: 'Soeung Saroeun'
Subject: Feedback on M&E Workshop
Dear Bong Saroeun,

I am emailing to cast my true point of view over the M&E workshop. Truthfully speaking, the workshop offers me crucial and unique experience.

I really like the ways the workshop organized especially the in-place M&E system of other organization. The workshop gives various M&E system practice of different organizations ranging from the International to local ones. By so doing, the participants are offered to consider which M&E system matches their organization operation the most and modify it accordingly. To me, what hinders the learning process is the time constraints. I would be more appreciated if we thoroughly learn a specific M&E system of one particular organization which we think the best one so that we can apply upon returning to organization. I am not going to evaluate the workshop facilities, environment, facilitators and so on since they are good for me. What I focus the most is the content of the workshop.

In overall, I might say the workshop organization is excellent and I am excited to join and learn from it again next time.

With my best regards,
Chanpanhara Oum
Monitoring and Evaluation Officer
Gender and Development for Cambodia (GAD/C)

Donors/Partners

The success of CCC in the past year would not be possible without the technical and financial support from our donors and partners. As such, CCC would like to express our sincere thanks to our donors and partners for their continuous support and dedication to developing Cambodia and building a strong and capable civil society which is responsive to the needs for democratic development of Cambodia.

N ^o	Date	Title / Topic	Venue	Outreach				Category
				Particip-ants	NGOs	Members	Non Members	
1	8-Oct	CCC and CARE: Workshop on "NGO Good Practice"	PP	30		√	√	CBW
2	8-Dec	Multi Stakeholder Workshop on 'Promoting and Supporting the NGO Code and Certification System'	PP	140		√	√	CBW
3	19-Feb	Provincial Meeting between Government and NGO: Promotion of Good Practice and Effective Partnership	SR	69		√	√	CBW
4	12-Mar	NGO – Government Dialogue: Creating Enabled Working Environment	PP	30		√	√	CBW
5	20-Nov	CSO High Level Dialogue on Aid Effectiveness	PP	130	108	√	√	CBW
6	2-Dec	Reflection Workshop of Two Rounds of Community Courses	BTB	54	14	√	√	CBW
7	06-10 July	Co-workshop with ECODE on NGO Good Governance and Strategic Planning	PP	24		√	√	CBW
8	12-15 Oct	Regional training NGO Good Governance, Professionalism and Accountability	SR	30		√	√	CBW
9	12-24 Dec	Regional training NGO Good Governance, Professionalism and Accountability	PP	26		√	√	CBW
10	17-20 Aug	Regional training NGO Good Governance, Professionalism and Accountability	RNK	19		√	√	CBW
11	25-29 May	Regional training NGO Good Governance, Professionalism and Accountability	BTB	30		√	√	CBW
12	26-27 Aug	Engaging Provincial NGOs in Aid Effectiveness Discussion and raising awareness on CSO legislative Framework	BTMC	55	53	√	√	CBW
13	27-28 Oct	Engaging Provincial NGOs in Aid Effectiveness Discussion and raising awareness on CSO legislative Framework	PP	89	76	√	√	CBW
14	30 Jun - 1 Jul	Engaging Provincial NGOs in Aid Effectiveness Discussion and raising awareness on CSO legislative Framework	KC	77	68	√	√	CBW
15	4-5 Jun	Engaging Provincial NGOs in Aid Effectiveness Discussion and raising awareness on CSO legislative Framework	SR	66	59	√	√	CBW
16	6-7 May	Engaging Provincial NGOs in Aid Effectiveness Discussion and raising awareness on CSO legislative Framework	SV	41	31	√	√	CBW
17	Aug – Nov	Community Level Course Training: Mobilizing Young Adults to Raise Awareness about Safe Migration	BTB		10	√	√	CBW
18	Mar-Jul	Community Level Course Training: Mobilizing Youth to Raise Awareness about HIV/AIDS Prevention	BTMC		7	√	√	CBW
19	May – Jul	Basic Course Training: The Expansion of Mining Activities and Indigenous Rights in Mondulkiri province	MDK-KS	15	14	√	√	CBW
20	1-Jul	NGO/Associations Core Group	PP	10		√	√	CD
21	1-Dec	NGO/Associations Core Group	PP	12		√	√	CD
22	1-May	NGO/Associations Core Group	PP	12		√	√	CD
23	1-Jan	NGO dialogue on Civil Society Legislation Framework Workshop	PP	37		√	√	CD
24	30-Apr	1st Meeting on NGO Data Consolidation	PP	9	2	NA	NA	CD
25	19-May	2nd Meeting on NGO Data Consolidation	PP	5	3	NA	NA	CD
26	29-May	3rd Technical Meeting on NGO Data Consolidation	PP	5	3	NA	NA	CD
27	12-Jun	4th Meeting on NGO Data Consolidation	PP	6	3	NA	NA	CD

No.	Date	Title / Topic	Venue	Outreach				Category
				Participants	NGOs	Members	Non Members	
28	16-Jul	5th Meeting on NGO Data consolidation	PP	12	2	NA	NA	CD
29	1-Dec	NGO/Associations Core Group meeting with INGOs	PP	16		√	√	CD
30	1-Aug	NGO/Associations Core Group	PP	11		√	√	CD
31	1-Oct	NGO/Associations Core Group	PP	12		√	√	CD
32	14-Aug	NGO/Associations Core Group	PP	13		√	√	CD
33	24-Feb	NGO/Associations Core Group	PP	21		√	√	CD
34	15-Sep	Strategic Dialogue and Updating on Civil Society Organisation Legislation Framework	PP	97		√	√	CD
35	24-Apr	Issue Briefing Workshop on the Impact of HIV/AIDS and Its Treatment in Cambodia	PP	80		√	√	IB
36	23-Jun	Issue Briefing Workshop on the Impact of HIV/AIDS and Its Treatment in Banteay Meanchey Province	BTMC	60		√	√	IB
37	13-Nov	Issue Briefing Workshop on "Impact of Mining Expansion on Local Communities"	PP	75		√	√	IB
38	21-27 Jun	Exposure Visit to India	India		9	NA	NA	IE
39	23Oct-01Nov	Exposure Visit to Spain	Spain		9	NA	NA	IE
40	19-Apr	Finance Forum on Sound Financial and Administration Management	CCC	19		√		LE
41	30-Apr	Human Resource (HR) Forum on National Social Security Funds	CCC	33		√		LE
42	22-May	Workshop on Sound Finance and Administration Management	CCC	43		√		LE
43	21-Jun	Finance Forum on Cambodia Accounting Standard and International Accounting Standard	CCC	45		√		LE
44	15-Jul	Workshop on NGO Accountability and Governance	PP	63		√		LE
45	30-Jul	HR Forum on Staff Separation	CCC	33		√		LE
46	15-Oct	Finance Forum on Internal Control and External Audit	CCC	63		√		LE
47	12-Nov	Workshop on Effective Human Resource Management in NGO	CCC	46		√		LE
48	16-Dec	Workshop on Monitoring and Evaluation	CCC	29		√		LE
49	17-Dec	Finance Forum on Strategies for Sustainable Financial Management	CCC	16		√		LE
50	13-20 Feb	Khmer Unicode and Open Office Training	OI			√	15	LE
51	15-17 Jul	Khmer Unicode and Open Office Training	OI			√	14	LE
52	2-4 Sept	Khmer Unicode and Open Office Training	OI			√	9	LE
53	6-8 Apr	Khmer Unicode and Open Office Training	OI		12	√		LE
54	6-7 May	Khmer Unicode and Open Office Training	OI			√	18	LE
55	3-Feb	Member Meeting	PP	32	27	√		MM
56	7-Apr	Member Meeting	PP	23	20	√		MM
57	9-Jun	Member Meeting	PP	29	27	√		MM
58	4-Aug	Member Meeting	PP	27	26	√		MM
59	6-Oct	Member Meeting	PP	58	51	√		MM
60	1-Dec	Member Meeting	PP	55	49	√		MM

TOTAL 2050 683

LE=Learning Events, IB= Issue briefing, CBW=Capacity Building Workshops, CD= Consultations/Dialogues, MM= Member's Meeting, IE=International Exposure.

	LE	IB	CBW	CD	MM
Number of Participants	390	215	925	278	224
Number of NGOs	12	0	440	13	200



COOPERATION COMMITTEE FOR CAMBODIA
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009



COOPERATION COMMITTEE FOR CAMBODIA
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

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គណៈកម្មាធិការ
សហប្រតិបត្តិការដើម្បីកម្ពុជា

Cooperation Committee
for Cambodia

Comité de Coopération
Pour le Cambodge

STATEMENT OF THE BOARD OF MANAGEMENT

I, Lun Borithy, Executive Director of the Cooperation Committee for Cambodia (“the Organisation”) state that, in my opinion:

The accompanying statement of income and expenditure, together with the notes thereon, of the Cooperation Committee for Cambodia (“the Organisation”) as at 31 December 2009 and of its income and expenditure for the year then ended has been prepared in accordance with the basis set out in Note 2 to the statement of income and expenditure.

On behalf of the Board of Management,


Lun Borithy
Executive Director
Cooperation Committee for Cambodia



Phnom Penh, Kingdom of Cambodia
Date: 01 February 2010

Certified on: 15-Jan-09



Vision : A strong and capable civil society, cooperating and responsive to Cambodia's development challenge
House #9-11, St. 476, Sangkat Toul Tompoung I, P.O. Box 855 Phnom Penh, Cambodia
Tel./Fax: (+855) 23 216009 E-mail: info@ccc-cambodia.org Website: www.ccc-cambodia.org

Independent auditor's report on special purpose financial statements

To the Board of Management of the Cooperation Committee for Cambodia

We have audited the accompanying special purpose financial statements of the Cooperation Committee for Cambodia ("the Organisation") for the year ended 31 December 2009, which comprise the statement of income and expenditure for the year the ended, and a summary of significant accounting policies and other explanatory information. The special purpose financial statements have been prepared on the basis set out in Note 2.

Management's responsibility for the special purpose financial statements

Management is responsible for the preparation and presentation of these special purpose financial statements on the basis described in Note 2. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and presentation of special purpose financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on these special purpose financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. International Standards on Auditing require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the special purpose financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the special purpose financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and presentation of the special purpose financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, made by management, as well as evaluating the overall presentation of the special purpose financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.


Opinion

In our opinion, the accompanying special purpose financial statements have been prepared, in all material respects, in accordance with the basis set out in Note 2.

Restriction of use

This report is intended solely for the information and use of the Cooperation Committee for Cambodia in connection with the transactions as referred to in Note 1 – Background Information and Project Activities and should not be distributed to other parties. We do not accept or assume responsibility for the use of any other purpose or to any other person to whom this report is shown or into whose hands it may come, except where expressly agreed by our prior consent in writing.

For PricewaterhouseCoopers (Cambodia) Limited


By Senaka Fernando
Director



Phnom Penh, Kingdom of Cambodia
Date: 01 February 2010

COOPERATION COMMITTEE FOR CAMBODIA

STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

	Note	2009 Budget US\$ ^(*)	2009 Actual US\$	2008 Actual US\$
OPENING BALANCES				
Cash on hand			2,053	3,815
Advances to staff			-	1,500
<u>Cash at bank</u>				
ACLEDA Bank Plc (CCC – Saving)			64,211	16,286
ACLEDA Bank Plc (CCC – ADI Project)			22,465	51,438
ACLEDA Bank Plc (CCC – Current)			1,139	3,765
ACLEDA Bank Plc (CCC – Pension fund)			35,057	32,405
Staff pension fund liability			(35,057)	(32,405)
			<u>89,868</u>	<u>76,804</u>
INCOME				
CCC general sources	3	365,123	390,866	185,083
NGO Food Security Support Project sources	4	-	-	7,267
NGO Good Practice Project (GPP) phase 3 sources	5	185,354	159,150	99,757
Analysing Development Issues (ADI) Project sources	6	224,600	253,606	173,925
		<u>775,077</u>	<u>803,622</u>	<u>466,032</u>
			<u>893,490</u>	<u>542,836</u>
EXPENDITURE				
CCC general costs	7	377,385	296,129	157,130
NGO Food Security Support Project costs	8	-	-	14,830
NGO Good Practice Project (GPP) phase 3 costs	9	175,784	144,862	74,193
Analysing Development Issues (ADI) Project costs	10	241,543	199,229	206,815
		<u>794,712</u>	<u>640,220</u>	<u>452,968</u>
CLOSING BALANCES				
Cash on hand			1,187	2,053
Advances to staff			-	-
<u>Cash at bank</u>				
ACLEDA Bank Plc (CCC – Saving)			159,697	64,211
ACLEDA Bank Plc (CCC – ADI Project)			77,712	21,909
ACLEDA Bank Plc (CCC – Current)			147	1,139
ACLEDA Bank Plc (CCC – ADI Current)			211	556
ACLEDA Bank Plc (CCC – NGO GPP AECID)			14,277	-
ACLEDA Bank Plc (CCC – EDC)			39	-
ACLEDA Bank Plc (CCC – Pension fund)	11		37,762	35,057
Staff pension fund liability	11		(37,762)	(35,057)
			<u>253,270</u>	<u>89,868</u>
			<u>893,490</u>	<u>542,836</u>

(*) Unaudited and for information purposes only

The accompanying notes on pages 5 to 14 form an integral part of this statement of income and expenditure.

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2009

1. BACKGROUND INFORMATION AND PROJECT ACTIVITIES

The Cooperation Committee for Cambodia (“CCC” or “the Organisation”) is a non profit international organisation comprising non governmental and other organisations which are active in Cambodia. CCC was established in 1990 to facilitate the exchange of information and cooperation among NGO’s and to provide a forum for NGO coordination on issues of common concern.

2. SIGNIFICANT ACCOUNTING POLICIES

a) *Basis of accounting*

The statement of income and expenditure, expressed in United States dollars (US\$) has been prepared under the historical cost convention.

The Organisation's policy is to prepare the statement of income and expenditure on the cash receipts and disbursements basis except for the advances to staff and accrual of the staff pension fund. On this basis, income is recognised when received rather than when earned, and expenditure, except for the advances to staff and accrual of the staff pension fund, are recognised when paid rather than when incurred.

The budgeted income and expenditure presented in the financial statements are based on the budget approved during the Annual General Meeting.

b) *Income and expenditure*

Income is defined as the funds received by the Organisation from donors and own means of income generation. These sources of income are accounted for when received, and recorded at gross amounts of bank charges. Expenditure represents all costs paid and accrued in meeting the Organisation's objectives.

Project costs sharing for the rental, utilities and other expenditure are recognised as CCC general sources and costs by the Organisation and each Project, respectively.

c) *Fixed assets*

The cost of fixed assets purchased during the year is treated as expenditure in the statement of income and expenditure in the year of purchase. All items of fixed assets with a value of more than US\$ 250 are recorded in the fixed assets register for control purposes.

d) *Inventories*

The cost of materials purchased during the year is expensed in the statement of income and expenditure and no value is carried forward for any unutilised inventory at the year end. A list of books and newsletters is maintained for control purposes.

e) *Foreign exchange*

The operational currency of the Organisation is US\$ and transactions in currencies other than US\$ are converted into US\$ using the market exchange rate on the date of the transaction. Any exchange differences is recorded in the statement of income and expenditure.

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2009

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

f) *Staff pension fund*

The Organisation set up a staff pension fund bank account. Payments made by the Organisation to the staff pension fund bank account are recognised as expenditure. This amount is equivalent to 10% of the monthly staff salary provided that staff has already rendered one year of service to the Organisation and will be provided to the staff at the end of their employment along with interest earned.

3. CCC GENERAL SOURCES

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
Cost recovery/management service	87,402	124,935	58,087
Membership subscriptions	77,400	89,590	86,059
Services and sale of publications	25,500	10,726	22,788
Bank interest	-	1,923	622
Others	-	1,296	17,527
	190,302	228,470	185,083
<u>Special Projects</u>			
EAGER Project (AusAID, DCA/CA, ForumSyd, ICCO, NPA, VSO)	79,330	78,025	-
Aid Effectiveness (UNDP-CDC)	34,273	34,248	-
Aid Effectiveness (Concern)	19,949	19,949	-
Data Consolidation (UNDP-CDC)	21,583	12,984	-
Human rights, power and non-govern- mental action (Harvard school)	12,190	12,190	-
Improve NGO e-communication and networking (Oxfam Australia)	7,496	5,000	-
	174,821	162,396	-
	365,123	390,866	185,083

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

4. NGO FOOD SECURITY SUPPORT PROJECT SOURCES

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
CCO/CIDA	-	-	7,267
	<u>-</u>	<u>-</u>	<u>7,267</u>

5. NGO GOOD PRACTICE PROJECT (GPP) PHASE 3 SOURCES

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
AECID	125,354	100,233	-
AusAID	50,000	49,985	49,762
AAI	10,000	8,500	9,995
Bank interest	-	432	-
Concern	-	-	40,000
	<u>185,354</u>	<u>159,150</u>	<u>99,757</u>

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

6. ANALYSING DEVELOPMENT ISSUES (ADI) PROJECT SOURCES

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
EED	74,000	94,184	42,953
Oxfam Hong Kong	30,000	59,955	-
ESP	30,000	39,958	29,970
DCA/CA	30,000	33,199	22,480
Trocaire	25,000	23,064	-
Training course fees	5,600	1,600	5,600
Other income	-	986	-
Bank interest	-	660	462
BD	30,000	-	42,460
Christian Aid	-	-	30,000
	224,600	253,606	173,925

7. CCC GENERAL COSTS

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
<u>Staff costs</u>			
Staff salary and benefits	123,190	121,014	67,925
Staff and organisational development training	3,000	1,353	1,178
	126,190	122,367	69,103

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

7. CCC GENERAL COSTS (continued)

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
<u>Member service</u>			
Publication/equipment/representation	10,000	8,698	-
Dialogue workshops	5,000	848	-
AGM/Executive Committee meetings	2,000	756	-
Regular members meetings	900	323	-
Director forum	1,000	79	-
Surveys	1,200	50	-
	20,100	10,754	-
<u>Administration</u>			
Rental and utilities	40,980	40,447	35,943
Security services	5,348	5,262	5,240
Communication	3,216	2,376	1,882
Office stationery and office upkeep	2,340	1,988	507
Audit fees	4,500	1,040	1,929
Vehicle running costs and maintenance	1,740	988	1,318
Photocopying and printing	650	830	210
Miscellaneous (banking and others)	1,000	566	797
Equipment operation and maintenance	-	-	208
	59,774	53,497	48,034
<u>CCC special projects</u>			
EAGER Project (AusAID, DCA/CA, ForumSyd, ICCO, NPA, VSO)	75,461	42,507	-
Aid effectiveness (UNDP-CDC)	34,273	34,257	-
Human rights, power and non-govern- mental action (Harvard school)	12,190	12,190	-
Aid effectiveness (Concern)	19,949	8,472	-
Data consolidation (UNDP-CDC)	21,583	5,105	-
Provincial exchange forum and consultative workshop on social accountability (Word Bank)	3,869	3,892	2,931
Improved NGO E-communication and networking (Oxfam Australia)	2,496	2,709	-
Evaluation	1,500	379	611
	171,321	109,511	3,542

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

7. CCC GENERAL COSTS (continued)

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
Publication services	-	-	15,219
Workshop, seminars and meetings	-	-	1,694
Resource Center	-	-	6,065
NGO Coordination Unit	-	-	13,473
	<u>377,385</u>	<u>296,129</u>	<u>157,130</u>

8. NGO FOOD SECURITY SUPPORT PROJECT COSTS

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
Personnel	-	-	1,625
Workshops	-	-	3,500
Field visits and follow up	-	-	3,486
Project equipment and supplies	-	-	309
Rent and utilities	-	-	150
Internal review:	-	-	2,500
Dissemination and promotion	-	-	2,760
External Audit CCC	-	-	500
	<u>-</u>	<u>-</u>	<u>14,830</u>

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

9. NGO GOOD PRACTICE PROJECT (GPP) PHASE 3 COSTS

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
Personnel cost	42,538	37,400	30,298
<u>Education materials</u>			
Resources and materials	1,000	3,085	140
Translation and editing	2,000	914	1,216
Research document	1,000	2,626	-
Copying and printing	1,000	-	543
Media coverage	4,500	4,269	15
	9,500	10,894	1,914
<u>Certification System</u>			
Applicant NGO's workshops	12,000	2,969	3,016
Working group meetings	600	610	450
Compliance mechanisms	600	793	525
Sup compliance	7,000	3,243	946
Follow up visit to NGO's	5,000	321	3,961
	25,200	7,936	8,898
<u>Information dissemination meeting</u>			
Annual forum/consultative meeting and travelling	6,500	2,533	1,269
Meeting with donors	1,000	4,209	1,969
Certificate promotion	9,250	6,825	1,832
	16,750	13,567	5,070
<u>Networking and capacity</u>			
Capacity building	9,000	15,965	-
Regional/inter exposure visits	4,195	4,924	-
National coalition	10,000	-	-
	23,195	20,889	-

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

9. NGO GOOD PRACTICE PROJECT (GPP) PHASE 3 COSTS (continued)

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
Equipment	20,176	17,755	2,599
<u>Administration</u>			
Rent and utilities	11,000	7,375	3,879
Communication	3,000	2,002	2,813
Office supplies	2,200	2,487	1,585
Recruitment	500	377	662
	<u>16,700</u>	<u>12,241</u>	<u>8,939</u>
<u>CCC support and overhead</u>			
CCC support and overhead	18,725	18,720	14,698
Evaluation	3,000	5,460	1,000
	<u>21,725</u>	<u>24,180</u>	<u>15,698</u>
<u>Transport</u>	-	-	777
	<u>175,784</u>	<u>144,862</u>	<u>74,193</u>

COOPERATION COMMITTEE FOR CAMBODIA

NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

10. ANALYSING DEVELOPMENT ISSUES (ADI) PROJECT COSTS

	2009 Budget US\$	2009 Actual US\$	2008 Actual US\$
	<i>(Un-audited and for information only)</i>		
Personal cost	128,662	105,781	103,560
<u>Training courses</u>			
Accommodation	14,585	11,231	14,457
Food	13,850	17,718	16,858
Training supplies	3,200	3,180	4,385
Resource person	700	950	1,245
Traveling and transportation	7,000	6,824	10,625
Pre-visits	2,145	517	-
Monitoring community	3,240	1,052	-
	<u>44,720</u>	<u>41,472</u>	<u>47,570</u>
<u>Follow up activities</u>			
Issues briefing	9,580	7,383	4,317
ADI publications	3,967	3,564	3,417
Follow up compliance of lesson learners	-	(118)	-
	<u>13,547</u>	<u>10,829</u>	<u>7,734</u>
Vehicle and equipment	18,300	2,342	1,525
<u>Administration</u>			
Office rent and utilities	4,836	6,362	7,313
Communication	3,464	3,178	5,134
CCC support	21,384	21,383	13,403
Bank charges and miscellaneous costs	882	4,667	3,440
	<u>30,566</u>	<u>35,590</u>	<u>29,290</u>
<u>Evaluation and audit fee</u>	3,000	3,215	9,884
<u>ADI Project Exposure</u>	<u>2,748</u>	<u>-</u>	<u>7,252</u>
	<u>241,543</u>	<u>199,229</u>	<u>206,815</u>

COOPERATION COMMITTEE FOR CAMBODIA

**NOTES TO THE STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009**

11. ACLEDA BANK PLC (CCC – PENSION FUND)/STAFF PENSION FUND LIABILITY

Movements of the staff pension fund bank account and the fund itself for the year are as follows:

	2009	2008
	US\$	US\$
As at 01 January	35,057	32,405
Bonus deposited in the bank account	2,864	2,101
Deposits to the staff pension fund	15,863	13,380
Interest	1,136	716
Withdrawal for staff bonus in March	(938)	(2,556)
Payments to staff at the end of their employment	<u>(16,220)</u>	<u>(10,989)</u>
As at 31 December	<u>37,762</u>	<u>35,057</u>

12. ACRONYMS

AAI	: Action Aid International
AGM	: Annual General Meeting
AusAID	: Australian Agency for International Development
BD	: Broederlijk Delen
DCA/CA	: Dan Church Aid Cambodia / Christian Aid
CCO/CIDA	: Canadian Cooperation Office – Canadian International Development Agency
Concern	: Concern Worldwide Cambodia
EED	: Evangelischer Entwicklungsdienst e.V.
ESP	: Ecumenical Scholarships Programme
ICCO	: The Interchurch Organisation for Development Co-operation (Interkerkelijke Coördinatie Committee Ontwikkelingsprojecten)
NGO	: Non-Governmental Organisation
NPA	: Norwegian People's Aid
UNDP-CDC	: United Nations Development Program-Council for the Development of Cambodia.
VSO	: Voluntary Service Overseas





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operating



Vision:

A strong and capable civil society, cooperating and responsive to Cambodia's development challenges.

Mission:

As a professional association of non-government organisations in Cambodia, the Cooperation Committee of Cambodia provides high quality services to civil society and influences Cambodia's development partners with our collective voice.

Values:

- * Integrity
- * Responsiveness
- * Cooperation
- * Quality

House 9-11, Street 476, Sangkat Toul Tom Pong 1, Chamcarmorn
PO Box 885, Phnom Penh, Kingdom of Cambodia
Tel: (855-23) 214 152 / 216 009
Fax: (855-23) 216 009
Email: info@ccc-cambodia.org

Website: www.ccc-cambodia.org