



គណៈកម្មាធិការ
សហប្រតិបត្តិការដើម្បីកម្ពុជា
Cooperation Committee
for Cambodia
Comité de Coopération
Pour le Cambodge

ទស្សនវិស័យ: ការអភិវឌ្ឍប្រកបដោយនិរន្តរភាពសម្រាប់ប្រទេសកម្ពុជា
Vision: Sustainable development for Cambodia.

APPLICATION FORM

Do No Harm Training of Trainer

Diakonia Center, (17th to 21st September 2018)

I. Please fill-in your personal information

- Applicant name: ----- Sex: Male Female
 - Position: ----- Location:-----
 - Date of Birth: ----- Nationality: -----
 - Phone contact:----- E-mail:-----
 - Are you in Senior Management Level of the organization? Yes No
 - Did you have experience as a Trainer or Facilitator? Yes No
- If yes, And how long? -----Years

II. Information about your organization

- Name of Organization: -----
- Organization's address:-----
- Phone contact:----- Email:-----
- Organization's status: CBO LNGO INGO
- Core work of organization:

1	Health and Nutrition	<input type="checkbox"/>	9	Human right/Democracy	<input type="checkbox"/>
2	HIV/AIDs	<input type="checkbox"/>	10	Rehabilitation	<input type="checkbox"/>
3	Education/Training	<input type="checkbox"/>	11	Gender and Development	<input type="checkbox"/>
4	Community Development	<input type="checkbox"/>	12	Child health/Child right	<input type="checkbox"/>
5	Agriculture/Animal health	<input type="checkbox"/>	13	Credit/Saving	<input type="checkbox"/>
6	Environment/Natural resource	<input type="checkbox"/>	14	Wash	<input type="checkbox"/>
7	Disaster aid	<input type="checkbox"/>	15	Art and Culture	<input type="checkbox"/>
8	Mine awareness raising	<input type="checkbox"/>	16	Others.....	<input type="checkbox"/>

Partnership for Sustainable Development in Cambodia

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P.O. Box 885, Phnom Penh,
Cambodia



III. Please answer the question below:

(Please discuss with your director about selecting program for application workshop and possible way of integration of DNH)

- Why are you interested in the DNH training? Or what do you expect it benefit for your organization?

- How will you apply DNH within your organization or community?

- After DNH training of trainer, when do you plan to conduct the application workshop for your organization? On what project/program?

Applicant's Name: _____

Signature: _____

Date: _____

Thanks so much for your belief in our services!

DETAILED INFORMATION

Do No Harm Training of Trainers Course

I. Training fees

The cost of the training is US\$ 250.00 per person for 5 days training (including lunch, coffee break and training material)

BfdW will pay full fees of the training to the applicant NGO from selected BfdW partner.

II. Applicant criteria

There are 2 types of applicant who is eligible to participate in Do No Harm Training of Trainers:

1. Non-governmental organization (NGO)
 - There are only 2 staff per NGO, at least there is one staff in senior management level and another is a program staff. However, the training is preferred the applicant who is in the senior management level of the organization.
 - At least 3-year experience in trainer
 - High commitment to attend the full training course
 - High commitment to conduct DNH training at your own organization or transfer knowledge to community and partners after the course completion
2. Individual (Freelance consultant)
 - Trainers who is willing to facilitate DNH processes in future as part of the DNHC team
 - High commitment to attend the full training course

III. Scholarship for the training course

Eligible organization is only BfdW partners have located in Cambodia. However, the scholarship is limited for 5 organizations (2 staff per NGO) only per year.

The scholarship included ToT training for 5 days, service fee for DNHC trainer to co-facilitate Application workshop for 5 days, and service fee for coaching and mentoring for 6 days per NGO. In total amount is up to 4,000\$ per organization.

* Please fill-in the Scholarship Form, if you want to apply for scholarship.

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IV. Document requirement

- Application Form
 - Online form:
https://docs.google.com/forms/d/e/1FAIpQLSdJpicuGLHBO_g4MZUIkPoJQgaJ_SxRrSpMis4eSRU-3KgAPA/viewform
 - Download PDF form:
- Agreement between Applicant NGO & CCC
- Scholarship Request Letter

V. Background information

The Cooperation Committee for Cambodia (CCC) is a leading membership organization with 175 Local and International Non-Governmental Organization (NGOs) in Cambodia. CCC has been playing a unique role since 1990 in strengthening cooperation professionalism accountability governance of CSOs for effectively and innovatively responding to development challenges in Cambodia.

Do No Harm Cambodia (DNHC) is a working group formed in 2014 by trainers and NGOs supported by Bread for the World (BfdW) who are concerned about the impacts of NGO work on local conflict.

Do No Harm (DNH) fits well with CCC as it is one of the key working approaches of CCC's Governance Hub Program (GHP) 2017-2021. CCC will continue introducing DNH approach to its members and BfdW partners.

Do No Harm Training of Trainers (ToT) will need two staff members (one at senior level) from each NGO which plan to do the full course on DNH for 5-day. The trained staff will be equipped to facilitate the DNH process within their own NGO, reducing ongoing reliance on the DNHC team. The trained staff will co-facilitate the DNH Application Workshop with a DNHC trainer, thereby building the NGOs' internal DNH capacity while still receiving external guidance.

VI. Registration:

Fill-in application form and send to CCC before 1 September 2018.

Contact:

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Or

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